

Southern Wiltshire Area Board AGENDA

Place: Trafalgar School, Breamore Road, Downton, Salisbury,
Wiltshire, SP5 3HN
Date: Thursday 23 March 2017
Time: 7.00 pm

Including the Parishes of Alderbury, Britford, Clarendon Park, Coombe Bissett, Downton, Firsdow, Grimstead, Landford, Laverstock, Ford and Old Sarum, Odstock, Pitton and Farley, Redlynch, West Dean, Whiteparish, Winterslow.

Wiltshire Councillors

Richard Britton - (Chairman)	Alderbury and Whiteparish
Chris Devine – (Vice Chairman)	Winterslow
Julian Johnson	Downton and Ebbel Valley
Ian McLennan	Laverstock, Ford and Old Sarum
Leo Randall	Redlynch and Landford

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Come along for a chat from 6:30pm.

Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), on 01722 434560 or email lisa.moore@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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If you have any queries please contact Democratic Services using the contact details above.

	Time						
1 Welcome and Introductions	7.00pm						
2 Apologies							
3 Minutes (<i>Pages 1 - 10</i>) To approve and sign as a correct record the minutes of the previous meeting held on Thursday 26 January 2017.							
4 Declarations of Interest To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.							
5 Chairman's Announcements To receive Chairman's Announcements: <ul style="list-style-type: none"> • Speed Indicator Device 							
6 Current Consultations To note the attached information on the following current consultations: <table border="1" data-bbox="264 1265 1115 1460"> <thead> <tr> <th>Consultations</th> <th>Closing date</th> </tr> </thead> <tbody> <tr> <td>Housing Strategy</td> <td>24/4/2017</td> </tr> <tr> <td>Housing Allocations Consultation 2017 Details Housing Allocations Consultation 2017</td> <td>30/4/2017</td> </tr> </tbody> </table>		Consultations	Closing date	Housing Strategy	24/4/2017	Housing Allocations Consultation 2017 Details Housing Allocations Consultation 2017	30/4/2017
Consultations		Closing date					
Housing Strategy	24/4/2017						
Housing Allocations Consultation 2017 Details Housing Allocations Consultation 2017	30/4/2017						
7 To note the written reports and updates in the agenda pack or distributed on the night (<i>Pages 11 - 16</i>) <ul style="list-style-type: none"> • Fire & Rescue Service • Healthwatch Wiltshire • Clinical Commissioning Group (CCG) 							

8	Matters of Community Wide Interest a) Parish Councils and Community groups b) Community Policing – local issues and priorities, local events In attendance: PC Matt Holland	7.10pm												
9	Feedback from the 'Our Community Matters' event 16 February <i>(Pages 17 - 22)</i> Proposals for the way forward.	7.25pm												
10	Footpaths workshop To celebrate the publication of the footpath group toolkit we have invited Nick Cowen, Wiltshire Council's Rights of Way Warden, to help us prepare for the Summer ahead. As the growing season begins, Nick will talk about some of the legal and ecological issues surrounding footpath maintenance. Do's and Don'ts; and Can's and Can'ts.	7.50pm												
11	Highways Proposals for 2017/18 <i>(Pages 23 - 56)</i> To decide on our discretionary highways maintenance schemes.	8.10pm												
12	Community Area Transport Group (CATG) Update Final report on 2016/17.	8.15pm												
13	Funding Applications <i>(Pages 57 - 86)</i> The Board will consider the following funding requests as detailed in the attached reports: a) Health & Wellbeing	8.20pm												
	<table border="1"> <thead> <tr> <th>Application</th> <th>Grant Amount</th> </tr> </thead> <tbody> <tr> <td>Age UK</td> <td>£1,955.00</td> </tr> <tr> <td>Music for Wellbeing CIC</td> <td>£1,407.01</td> </tr> <tr> <td>Conservation for Wellbeing</td> <td>£3,000</td> </tr> <tr> <td>Total grant amount requested at this meeting</td> <td>£6,362.01</td> </tr> <tr> <td>Total available to spend at this meeting</td> <td>£6700</td> </tr> </tbody> </table>	Application	Grant Amount	Age UK	£1,955.00	Music for Wellbeing CIC	£1,407.01	Conservation for Wellbeing	£3,000	Total grant amount requested at this meeting	£6,362.01	Total available to spend at this meeting	£6700	
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b) Community Youth Grants

Application	Grant Amount	Grant id (link to application)
Applicant: Winterslow Scout Group Project Title: Winterslow Scout Group Equipment Storage Project	£1000.00	436
Applicant: Landford Badminton Project Title: New Landford Badminton Club	£300.00	434
Total grant amount requested at this meeting	£1300.00	
Total available to spend at this meeting	£1366.90	

Officer: Tom Bray, Community Engagement Manager

14 **Closing remarks from the Chairman**

9.00pm

<p>Future Meeting Dates 2017/18 7.00pm start</p> <p>1 June – Old Sarum Community Centre 27 July – Coombe Bissett Village Hall 28 September – Trafalgar School, Downton 7 December – Whiteparish Memorial Centre</p> <p><u>2018</u></p> <p>1 February – Alderbury Village Hall 28 March – Trafalgar School, Downton</p>
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MINUTES

Meeting: SOUTHERN WILTSHIRE AREA BOARD
Place: Trafalgar School Downton, Breamore Road, Downton,
Salisbury, Wiltshire, SP5 3HN
Date: 26 January 2017
Start Time: 7.00 pm
Finish Time: 8.55 pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Richard Britton (Chairman), Cllr Christopher Devine (Vice Chairman),
Cllr Julian Johnson, Cllr Ian McLennan and Cllr Leo Randall

Wiltshire Council Officers

Tom Bray, Southern Wiltshire Community Engagement Manager
Lisa Moore, Democratic Services Officer

Town and Parish Councillors

Alderbury Parish Council – E Hartford
Downton Parish Council – B Cornish, D Mace & J Whitmarsh
Laverstock and Ford Parish Council – D Burton
Redlynch Parish Council – D Baker-Beall & J Blocksidge

Partners

Wiltshire Police – PC Matt Holland & Sergeant Paul Harvey
Dorset & Wiltshire Fire and Rescue Service – T Brolan

Total in attendance: 25

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Richard Britton welcomed everyone to the meeting of the Southern Wiltshire Area Board.</p>
2	<p><u>Apologies</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> • Tracy Carter – Associate Director
3	<p><u>Minutes</u></p> <p>Subject to the amendments listed below the minutes of the previous meeting held on Thursday 1 December 2016, were agreed as a correct record and signed by the Chairman.</p> <p>Amendments:</p> <ul style="list-style-type: none"> • Item no. 7 – Matters of community wide interest: Downton Neighbourhood Plan – where the turnout had been 36% and not 86% as recorded. • Item no.12 – Community Area Transport Group: The decision should read: <p><u>Decision</u> The Southern Wiltshire Area Board approved the recommendations from the CATG as follows:</p> <p>3790 – Traffic management scheme Ford – To award £8500 towards the scheme subject to a contribution of £4000 from the PC. And that any outstanding CATG funds left at the end of the next meeting would also be allocated to the project.</p> <p>4453 – Homington Road, Coombe Bissett – To DEFER until the new year.</p> <p>4191 & 4645 – Amendments to speed limit on Portway, Old Sarum – To DEFER until the new year.</p> <p>4576 – Crockford Green, West Grimstead - £2,250 subject to a contribution from the PC of £750.</p>

4	<p><u>Declarations of Interest</u></p> <p>The following declarations were noted in relation to item 8 – The Police Commissioner Precept information:</p> <p>Cllr Richard Britton noted that he was the Chairman of the Police and Crime Panel (PCP) which would meet the following week to decide whether it would veto the proposals.</p> <p>Cllr Julian Johnson was also a member of the PCCP.</p>
5	<p><u>Chairman's Announcements</u></p> <p>The Chairman reminded everyone of the forthcoming Joint Strategic Assessment event on 16 February at City Hall.</p>
6	<p><u>Community-wide reports</u></p> <p>The Board noted the following written reports attached to the agenda and circulated at the meeting.</p> <ul style="list-style-type: none"> • Healthwatch Wiltshire • Clinical Commissioning Group <p>In addition, the following verbal updates were received:</p> <p><u>Health & Wellbeing Update – Tom Bray, Community Engagement Manager</u> Good progress had been made in Downton, with activity in other areas such as West Dean and the Grimstead luncheon club.</p> <p>Tom had attended a session in Devizes with Jane Brentor for an older people’s workshop where they had been able to pick up some ideas which they hoped could be progressed in southern Wiltshire, such as the Make Someone Welcome campaign.</p> <p>Other projects included Men’s sheds - which worked on trying to combat isolation and mental health issues in men and Dementia friends and a bite sized falls prevention project.</p> <p>There were lots of projects for people to be involved with, further information would be circulated over the next few months.</p> <p><u>Fire & Rescue Service – Tom Brolan</u> Tom came to update the Board as temporary District Commander for Salisbury Fire station, until 1st April when a new Officer would take over.</p> <p>Some of the current work streams included:</p>

- Working with volunteer flood wardens and holding training sessions at the Salisbury Fire Station.
- Safe and Well advisors were carrying out home visits to check smoke alarms and give advice. If anyone wished to have a home check they could pass their details on to the clerk.
- The next tranche of the Salamander course at Salisbury fire station would be starting the following week and would run until 12 February. This was an initiative run by the Fire Service for young people from disadvantaged backgrounds.

Cllr Chris Devine, Chairman of the Wiltshire and Dorset Fire Authority added that the merger which was approaching a year in April, was going well. All frontline services were performing well.

Update from Community Engagement Manager – Tom Bray

There were a few events in 2017/18 that the Board hoped to support, these included the Big Pledge which was connected to the London athletics.

Some areas were looking at the healthy school's initiatives. There would also be celebrations to commemorate WW1 next year. Tom had been working with the Board in developing some tool kits to support communities in these events.

The Chairman noted that the Council was well underway in its proposals for the 2017/18 budget, a big proportion of that would go in to older peoples care, and Health and Wellbeing.

Other Updates

Downton Lorries Issue

Claire Freemantle; Vice Chairman of Downton Society drew attention to an old issue which had been brought to the Board's attention back in October 2013, concerning lorries coming through the village, noting that no progress had yet been made.

The group had been liaising with Tom Bray and had also spoken to MP John Glenn, with the view of approaching Highways England to request some signage on the M27. Downton Society would be concentrating its efforts this year on this matter and would appreciate support from the Board.

The Chairman noted that all avenues had been explored, and the MP had been involved two years ago, however so far the board had not been able to achieve anything with them. It would good if John Glen could move this forward with Highways England.

Matt Holland PC – We have been told that this issue is on the radar, he would follow up on any intelligence they received of lorries breaking the speed limit.

The Chairman added that the Board could write a summary of what had already been done and present the information to the group if they thought it would be useful.

Cllr Randall added that the New Forest Park Authority had written to Highways England regarding signs on the M27 but were still waiting for a reply.

Tom Bray and Cllr Randall would be meeting with Highways Officers the following week at New Forest Park Authority so would bring this up.

Old Sarum Nursery

Cllr McLennan fed back on the progress of the employment land at Old Sarum. He had met with Persimmons, who had asked him to suggest two uses for the land which would gain his support. One of those suggestions had been for a nursery.

From September 2017 the number of free childcare hours would be increased to 30hrs a week. This would put strain on many nurseries and see a need for new nurseries to open. Cllr McLennan had asked for a purpose built nursery to service Longhedge and Old Sarum. Wiltshire Council had also directed them to a grant which was available to help buy equipment.

The project had received government approval of over £600,000 towards the building, and £1.3m in total to build the nursery. He hoped to have a future proof nursery there.

Questions and comments included:

- Chris Parry Downton Memorial Hall - Please could the details of the government grant for the nursery be sent to our clerk, as we have been trying to expand the hall and the pre-school, but did not have the funding necessary. The Hall had been in regular contact with Officers at the council during the last 6 months but had never been informed of this grant. Answer: The government bid was to extend for the purposes of the increased hours from September of 15 to 30hrs. It would only cover that element of building.

The Chairman agreed to pursue the matter and asked for a summary of the situation.

Action: Downton Memorial Hall to provide the Chairman with a summary.

Action: The Chairman to pursue the matter with Officers.

Community Policing

PC Matt Holland – Community Policing Coordinator gave an update on local priorities and issues.

Non-dwelling burglaries

An increase in offences from November onwards had been identified. This indicated that there was at least one team active. Targeted operations were being carried out. Generally, people had good home security, however the security for outside buildings was not so efficient.

Criminal damage

Last weekend there had been several incidents where damaged was caused to vehicles with catapults. There had been 70 offences since October. People were urged to report all offences.

Purse thefts

Older ladies over the age of 65 had been targeted in a spate of purse thefts in Salisbury City centre. People were urged to keep bags and belongings close when out shopping. Patrols were increased on the lead up to Christmas. There had been some leads but there remained an active group committing these offences.

PCSOs

Officers were out on targeted patrols to monitor vulnerable people within the community.

Community messaging

People were urged to sign up for this useful service. Further information on this was available online at: <https://www.wiltsmessaging.co.uk/>

Questions received included:

- Elaine Hartford, some years back the PCSO advised of some inexpensive shed alarms costing around £5. Were these still available? Answer: We can still access them yes. You could go to the Bobby Van scheme or direct to your PCSO.
- Keith Rogers Clarendon Park – To my knowledge there had been a few crimes lately which did not appear in the statistics. One where a lady was hit by a car, what happened to that? Answer: It depends on the classification of a crime and whether we are still investigating as to whether it is included in the statistics. A press release would be released relating to that incident shortly and is quite complex and still under investigation.

Cyber Crime

Sergeant Paul Harvey, Strategic Support Officer for crime and prevention, gave

	<p>a presentation and circulated leaflets at the meeting.</p> <p>Some of the points raised included:</p> <ul style="list-style-type: none"> • 80% of cybercrime could be overcome, by using a good password, good antivirus software and if something sounds too good to be true then it probably is. • Cyber Crime was one of the four Control Strategies in the Force. • The national model against cybercrime was to Protect, Prevent, Prepare and Pursue. • The Bobby Van and some online safety volunteers could visit victims to teach them the basics to protect themselves in the future. To give a better understanding of the threat, of what was out there and what people could do to protect themselves. • The 'Get safe online' website was a useful place that people could access further information : https://www.getsafeonline.org • Between April and October 2016, Salisbury people were scammed out of £4.2m • The Force had employed a Cyber Prevention Officer to work with them in this field. <p>Questions and comments were then taken, these included:</p> <ul style="list-style-type: none"> • Could the leaflet be circulated on pdf? <u>Answer</u>: Yes, this could be sent to the Community Engagement Manager for circulation. • Tom and Paul would be working together on an Intergenerational Project, as it was important to include young and older people involved. • This was a national problem, so why was this not solely being handled at a national level? <u>Answer</u>: It is, as when you call 101 it goes straight through to Action Fraud. The national detection rate figure was 10% but in Wiltshire it was 40%. Action Fraud send us leads for work on the ground, which is then pursued locally. • Some people receive a lot of suspicious emails if they were all reported you would be swamped? <u>Answer</u> – We aim to raise awareness not to respond to those emails.
8	<p><u>Police Commissioner - Precept</u></p> <p>The Board watched a short DVD about the PCC plans for 2017-20 and considered the proposed 2% increase, to the 2017/18 precept.</p> <p>Feedback could be submitted online via the PCC website, by midnight Friday 27 January.</p> <p>The Chairman invited those present to take part in a voting session devised by the Board, to show their support for one of three options. These were:</p> <ol style="list-style-type: none"> 1. Support an increase at the 2% level.

	<p>2. Support the idea of a referendum to secure a greater increase. 3. Wish to see a lower level of police precept.</p> <p>The Chairman noted that when this had first been debated at the PCP two weeks ago there was almost unanimous support for the 2% increase, and support for a higher increase, if it did not involve a referendum.</p> <p>About two-thirds of those present supported a 2% increase in the police precept.</p>
9	<p><u>Great British Spring Clean</u></p> <p>Following on from last year's great success with 'Clean for the Queen' the Board would this year be supporting communities to take part in the Great British Spring Clean initiative.</p> <p><u>On the weekend between fri 3rd and sun 5th march.</u></p> <p>At the event last year, 128 volunteers had taken part in the event, with the Southern Wiltshire area yielding some impressive outcomes.</p> <p>Across Wiltshire there were 70 litter picks, so the aim this year would be to improve on that. Communities were encouraged to get together and organise street cleans, or a parish clean as this would work well too.</p> <p>Contact Tom Bray for assistance with where to find support. As people register with Tom, he would provide further information on when and where the litter could be collected.</p> <p>A selection of litter collecting equipment should be available throughout the community, as was provided as part of the initiative last year.</p> <p>The amount of litter collected at these events is incredible. It costs Wiltshire Council £2.5m a year to litter pick roads.</p> <p>Question:</p> <ul style="list-style-type: none"> • Elaine Hartford – Would the collection of the litter include collecting fly tipped rubbish as well? <u>Answer</u>: Tom would enquire and feedback.
10	<p><u>Intergenerational Project Update</u></p> <p>As part of the Board's Health & Wellbeing and Youth Themes, it aimed to set up an intergenerational pilot project in Downton. A brief outline of how this project was developing was attached to the agenda.</p> <p>A meeting between partners, including the school, Age UK, Wiltshire Online, and Paul Harvey from Cybercrime had been set up to discuss how to get a project off the ground. Year 9 pupils would be setting up a club to help teach IT.</p>

	<p>The group would meet and put together a proposal to bring to the March Area Board. The aim would be to ask Age UK to administrate the project so funding would be needed for this. As there was an important issue of safeguarding, the group could not rely solely on volunteers.</p> <p>It was hoped that this may be a project which could be replicated elsewhere. The Chairman added that these sorts of projects were terribly important, which was why the Board should support the where possible.</p>
11	<p><u>Community Area Grants</u></p> <p>The Board considered one application for funding from the Community Area Grant Scheme for 2016/17, as detailed in the report.</p> <p>The Board noted that there were limited funds remaining and that they could not fund the entire amount requested.</p> <p><u>Decision</u> Odstock Parish Council was awarded £598.30 towards the Pavilion Restoration project, for windows and doors. <i>Reason</i> <i>The application met the criteria for 2016/17.</i></p> <p>The Board also considered two applications for funding from the Youth Grants Scheme for 2016/17, as detailed in the attached report.</p> <p><u>Decision</u> Landford Badminton Group was awarded £125 towards the Free Badminton try-out event for young people. <i>Reason</i> <i>The application met the criteria for 2016/17.</i></p> <p><u>Decision</u> The Board supported the Cllr Led Initiative put forward by Cllr McLennan for the HomeRun project at two Laverstock schools (St Edmunds and St Josephs), and awarded £2,500. <i>Reason</i> <i>The application met the criteria for 2016/17.</i></p>
12	<p><u>Parish Forum - A Focus on Collaboration</u></p> <p>The Chairman introduced a new feature on the agenda. This month's topic was collaboration. This would be an opportunity to discuss and share ideas of how parishes could collaborate around areas of shared interest.</p> <p>Interparish collaboration was a subject that the Board had touched on over the past years, as it was felt that parishes did not talk to each other enough, and</p>

	<p>tended to work in isolation. There were benefits to be had and improvements in terms of the services which could be offered to residents.</p> <p>There were opportunities for parish councils to collaborate on ideas and resources. Promotion of local events through the Our Community Matters site and in a range of parish magazines. Currently, events were not advertised to any great extent in neighbouring parishes.</p> <p>Those present were asked whether they felt this would be worth exploring again in some depth. There was good support for seeing this as an agenda item at the next meeting.</p>
13	<p><u>Close</u></p> <p>The Chairman thanked everyone for coming and closed the meeting</p>



Area Board Update - February 2017

Healthwatch Wiltshire is a local independent organisation which exists to speak up for people on health and care. If you have used a service recently then we would like to hear from you. We use what people tell us when we meet with the commissioners and providers of services to make sure that they take account of your views and experiences.

S.A.I.L.

The Your Care Your Support Wiltshire (YCYSW) website team are adding forms to help people do some of the business of social care online. Recently we added a S.A.I.L (Safe and Independent Living) form. S.A.I.L is a partnership between Dorset & Wiltshire Fire & Rescue Service and Wiltshire Council to offer anyone an assessment promoting safe and independent living in your own home. A Dorset & Wiltshire Fire & Rescue Service representative can offer a Fire Safety risk assessment, safety advice, advice on night-time routines, making an escape plan, checking smoke alarms, and signpost to benefits advice and debt advice. To request a visit, you can log in to Your Care Your Support, and with an activated account, complete the SAIL request form online: www.yourcareyoursupportwiltshire.org.uk/care-and-support/safe-and-independent-living.aspx.



The Pressure on Beds

The national media has been full of stories about pressures on the NHS. In Wiltshire, hospitals and the NHS Wiltshire Clinical Commissioning Group have been urging people to only go to Emergency Departments if necessary. You are asked to consider other services, such as your GP, minor injury units or your pharmacist to ask if they can treat your condition.

We have been hearing peoples' experiences of being discharged from hospital to other care settings around the county. We heard that, for most people, the system is working well with 71% of people saying they were 'very satisfied' or 'satisfied' with their discharge. However, we have also heard of problems from people who didn't feel informed or included in decisions about their care, and difficulties arranging care at home for people who need it. Problems with transport to get home, and knowing who is responsible for care after discharge were also issues for some of the people we spoke to. Our full report has been published at www.healthwatchwiltshire.co.uk/wp-content/uploads/2017/01/Transfers-of-Care.pdf. We have fed this information back to the people who run the services, so they know where the system is and is not working well.

Contact us:
 Tel 01225 434218
info@healthwatchwiltshire.co.uk
www.healthwatchwiltshire.co.uk

March 2017

Sustainability and Transformation Plan

A short guide on Bath and North East Somerset, Swindon and Wiltshire's Sustainability and Transformation Plan (STP) has been produced.

The guide provides a summary of our local five year STP and sets out the significant challenges that we face and the opportunities we must take to ensure local people can access high quality, sustainable and safe, physical and mental health care into the future.

The plan considers the reasons services need to change and how we can provide them differently in a way that benefits patients and helps people stay healthier for longer.

There are three areas where change is urgently needed to ensure health and care services meet the needs of local people well into the future:

1. Improving health and wellbeing
2. Improving the quality of care people receive
3. Ensuring our services are efficient

Our plan needs to respond to the needs of local people, patients and carers as well as healthcare professionals and voluntary organisations.

Our goal is to improve the way that health and care services are delivered across B&NES, Swindon and Wiltshire with the aim to ensure that everyone gets the high-quality health and care they need, regardless of where they live.

We'd love to hear what you think, and are committed to engaging with people as our plans develop. Engagement events will be publicised through media, our websites and through local Healthwatch. You can also share your views in the following ways:

Send an email to: ruh-tr.STP-BSW@nhs.net or contact your local Healthwatch office, an independent body representing the voice of patients and public.

The STP short guide can be viewed on Wiltshire CCG's website: <http://www.wiltshireccg.nhs.uk>



Planning for the future

Bath and North East Somerset,
Swindon and Wiltshire's
Sustainability and Transformation
Plan (STP)

A short guide

Act F.A.S.T at the first signs of stroke

Wiltshire CCG is supporting Public Health England's national Act F.A.S.T stroke campaign.

The campaign aims to raise awareness of the symptoms of stroke and encourages people who recognise any single one of the symptoms of stroke, in themselves or other, to call 999 immediately.

A stroke is a 'brain attack, caused by a disturbance in the blood supply to the brain. It's a medical emergency that requires immediate attention, so recognising the symptoms of stroke and calling 999 for an ambulance is crucial.

Symptoms:

Face – has their face fallen on one side? Can they smile?

Arms – can they raise both arms and keep them there?

Speech – is their speech slurred?

Time to call 999



There are some other symptoms that people should be aware of as these may occasionally be due to stroke, these include:

- Sudden loss of vision or blurred vision in one or both eyes
- Sudden weakness or numbness on one side of the body
- Sudden memory loss or confusion
- Sudden dizziness, unsteadiness or a sudden fall, especially with any of the other symptoms

Approximately 110,000 people have a stroke each year in England. It is the third largest cause of death, and the largest cause of complex disability; over half of all stroke survivors are left with a disability.

The sooner somebody who is having a stroke gets urgent medical attention, the better their chances of a good recovery.



Area Board Update - March 2017

Healthwatch Wiltshire is a local independent organisation which exists to speak up for people on health and care. If you have used a service recently then we would like to hear from you. We use what people tell us when we meet with the commissioners and providers of services to make sure that they take account of your views and experiences.

End Of Life Care

New End of Life Care pages are live on the Your Care Your Support Wiltshire Website:

www.yourcareyoursupportwiltshire.org.uk/endoflifecare. We have consulted with the Wiltshire Carers Action Group, Wiltshire End Of Life Programme Board and end of life specialist staff at Bath RUH and Wiltshire Health & Care. The pages are a good starting point for people who have questions about end of life care.



We are working on listing providers of end of life services for the service directory, which does include providers of palliative medicines. If anyone has any suggestions about other providers to share, then please let us know.

During the course of our research, we have found that Marie Curie have also drafted pages which will help health and social care workers expand their knowledge of palliative care - www.mariecurie.org.uk/professionals/palliative-care-knowledge-zone

Similarly, Facebook have addressed the digital legacy issue by allowing you to nominate someone who can be your legacy contact. You can add, change or remove a legacy contact on Facebook through this link: www.facebook.com/help/1070665206293088?helpref=related, but chat to the person you're nominating first though!

Finally, March 2017 is Free Wills Month. Members of the public aged 55 and over can contact one of the firms of solicitors participating in the Free Wills Month campaign to request an appointment. There is also a downloadable will planner at <https://freewillsmoonth.org.uk/>.

These links will be worked into the end of life pages shortly.

Would you like to join the Healthwatch Wiltshire board?

Change is an inevitable part of the successful development of any organisation, and Healthwatch Wiltshire is no exception. Since it was set up in March 2013, Healthwatch Wiltshire has evolved to become a trusted and valued part of the local health and social care scene.

The original directors were appointed for a period of three years, with an option to extend their terms of office for a further two years. This ensures that membership of the Board is periodically refreshed, at the same time as ensuring continuity and a smooth handover of responsibilities. We are always on the lookout for local people who would like to use their passion and commitment to support others to speak out and influence the future of health and care in Wiltshire! If you would like to be considered, please download the recruitment pack from the Healthwatch Wiltshire website www.healthwatchwiltshire.co.uk/wp-content/uploads/2016/12/Board-Pack-Final.pdf



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WILTSHIRE COUNCIL
SOUTHERN WILTSHIRE AREA BOARD

23 March 2017

**Southern Wiltshire 'Our Community Matters'
Local priorities for action**

1. Purpose of the Report

To update members on the outcome of the 'Our Community Matters' Joint Strategic Assessment event held on 16 February 2017 and to recommend that the Area Board endorses the outcomes.

To get started the Area Board wishes identify themes to get started on and therefore will be asking the Area Board and its audience to vote to narrow down the themes in order to initiate and support community-led action around the most relevant priorities.

2. Background

The Southern Wiltshire 'Our Community Matters' event was held on 17 February at City Hall, Salisbury. Over 70 members of the public and partner agencies attended and participated in the event, which focused on the data set out in the [Community Area Joint Strategic Assessment 2016-17](#).

The JSA brings together the results of research conducted by the major agencies and public sector bodies in Wiltshire over the last six months. The project was initiated by the Wiltshire Health and Wellbeing Board and the Wiltshire Assembly. These bodies will use the priorities emerging from the events to focus and support strategic projects, activities and services across Wiltshire.

Participants at the events used the data to inform themed roundtable discussions and to identify local priorities underpinned by the research. All participants had the opportunity to vote on the priorities and the results are set out in this report. Following agreement on the priorities, the themed roundtables then looked at practical community-led actions that could be taken to address the issues identified.

The purpose of the event was to:

- Gain a consensus around priorities for the area
- Provide the basis for community-led action and projects over the next two years
- Develop a community plan for the area

- Provide the Council and partners with a clear focus for local actions

The Area Board is now invited to review the priorities and agree how it wishes to initiate and coordinate action working with partners, community groups and the public.

3. **Priorities identified**

The following documents set out the outcomes of the meeting and the priorities identified:

- Online video - [achievements over the last two years](#)
- JSA statistics - [summary of issues identified by the research](#)
- Appendix 1 - priorities agreed at the event

4. **Moving forward with community-led action**

To address the priorities, the Area Board will need to use its strategic influence and delegated powers to shape the delivery of local services and actions. It will also need to use its delegated resources to facilitate and support community-led projects. Some of the actions will be easier to address than others and it is important to target areas where tangible outcomes and progress can be delivered. This will help to capitalise on the enthusiasm and momentum generated by the event.

It will be up to the Area Board whether it wishes to champion a particular issue or theme over the next year and to target resources to support community-led initiatives around these themes and issues.

5. **Recommendations**

- (1) That the Area Board adopts the priorities identified by the 'Our Community Matters' event and works to facilitate local action to tackle those priorities.
- (2) That the Board champions the selected theme/priority from tonight's meeting (23 March) and agreed to initiate and support community-led action around the highlighted priorities.
- (3) That the Area Board requests the Local Youth Network, the Health and Wellbeing Group and the Community Area Transport Group (and any other local task groups established by the Board) to adopt and take forward the priorities identified in the relevant theme areas.
- (4) That the Area Board requests the Community Engagement Manager to work with key partners, agencies and community groups to coordinate action around the priorities identified.

- (5) That reports are submitted to the Board on progress made to address the priorities to ensure that positive outcomes are delivered and that this be made a regular item on future Board meetings.
- (6) The Area Board expresses its thanks to the people who gave their time to participate in the event.

Report Author: Tom Bray, Southern Wiltshire Community Engagement Manager
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E-Mail: tom.bray@wiltshire.gov.uk

Southern Wiltshire Community Area - Local Priorities 2017 - 2019

[Back to main menu](#)

Children and young people	
Childhood obesity	73%
Mental and emotional health	58%
Child poverty	55%
Job prospects	28%
Special educational needs	27%
Positive leisure time activities	27%
Educational attainment	25%
Teenage pregnancy	1%

Community Safety	
Protecting the vulnerable	76%
Highway safety	58%
Rural crime	48%
Anti-social behaviour	44%
Domestic violence	35%
Alcohol and drug abuse	32%
Emergency planning and preparedness	6%

Culture	
Local landscape and heritage	68%
Participation in arts and culture	62%
Local history	45%
Library use	33%
Supporting cultural and arts venues	32%
Access to cultural events & activities	29%
Arts, crafts and heritage economy	15%

Economy	
Apprenticeships and work experience	70%
Broadband and digital	62%
Support for existing rural businesses	50%
Training and skills	38%
Inward investment and new businesses	35%
Employment opportunities	32%
Debt and financial inclusion	11%

Environment	
Fly tipping and litter	79%
Protecting the countryside	70%
Wildlife and biodiversity	44%
Improving rights of way	42%
Recycling rates	32%
Flooding	15%
River water quality	14%

Health and wellbeing	
Mental health	75%
Healthy lifestyles	72%
Support for carers	68%
Obesity (children and adults)	45%
Alcohol related hospital admissions	18%
Health checks and vaccinations	9%
Ante and post natal care	6%

Older People	
Support for carers	71%
Social isolation and loneliness	64%
Dementia	45%
Positive activities for older people	41%
Living longer at home	27%
Safeguarding the vulnerable	26%
Avoiding emergency admissions and falls	12%

Transport	
Road improvements and maintenance	72%
Access to public transport	66%
Cycling and walking	54%
Reducing car use and traffic congestion	34%
Speeding and road safety	26%
Highway infrastructure improvements	25%
Street cleaning	17%

Our Community and housing	
Affordable housing	76%
Volunteering	64%
Downsizing opportunities	41%
Deprivation and poverty	36%
Community events and activities	35%
Digital engagement	20%
Diversity and inclusion	15%

Wiltshire Council

Southern Wiltshire Area Board

DATE

Subject: Area Board Highways Information

Cabinet Member: Councillor Philip Whitehead – Highways and Transport

Key Decision: No

Executive Summary

The local highway network is vital to providing connectivity for businesses and communities, and effective maintenance to ensure its availability is essential to the economic development of the county. Wiltshire Council recognises the importance of maintaining and managing its highway network effectively.

The 'Local Highways Investment Fund 2014 – 2020' is addressing the long standing under investment in highways maintenance, which has been a problem nationally for many years.

The significant investment of £21 million annually for six years by Wiltshire Council has already seen a substantial improvement in the condition of the county's road network, with a 30% reduction in the carriageway maintenance backlog in the first two years of the investment.

Information has been prepared for each Area Board (see **Appendix 1**) showing the schemes completed in recent years, and a summary of road condition information.

An indicative list of priority sites for treatment in 2017/18 has been developed (see **Appendix 2**). The list includes the C12 at Odstock which was not completed previously and surface dressing on a number of minor roads, as well as skid resistance improvements at key locations.

Proposals

It is recommended that:

- (i) It is noted that good progress has been made on implementing the 'Local Highways Investment Fund 2014 – 2020', and there has been a substantial improvement in road conditions in Wiltshire.
- (ii) The list of proposed are reviewed and any amendments or potential future sites for treatment are forwarded to the Highways Asset Management Team for further investigation.

Reason for Proposals

The highway network forms the Council's largest asset, and it is important that it is maintained in the most cost-effective way in order to show value for money. This includes the use of asset management and whole life costing approaches to inform investment decisions.

Asset management principles have been applied for many years in Wiltshire to ensure appropriate investment with longer term planning. The list of proposed sites for treatment in 2017/18 should further improve the condition of the Council's roads.

Parvis Khansari
Associate Director Highways and Transport

Wiltshire Council

Southern Wiltshire Area Board

DATE

Subject: Area Board Highways Information

Cabinet Member: Councillor Philip Whitehead – Highways and Transport

Key Decision: Yes

Purpose of Report

1. To provide an update on progress on the 'Local Highways Investment Fund 2014 – 2020', and to consider future road resurfacing sites.

Relevance to the Council's Business Plan

2. The highways service supports three priorities of the Council's Business Plan:
 - Outcome 2 – People in Wiltshire work together to solve problems locally and participate in decisions that affect them
 - Outcome 3 – People in Wiltshire have a high quality environment
 - Outcome 6 – People are as protected from harm as possible and feel safe

Background

3. The local highway network is vital in providing connectivity for businesses and communities; effective maintenance to ensure its availability is essential to the economic development of the county. Wiltshire Council recognises the importance of maintaining and managing its highway network effectively.
4. The highway network in Wiltshire comprises 4,400 kilometres of road, 3.9 million square metres of footway, 981 bridges and over 50,000 street lights and illuminated signs. The replacement value of the assets is over £5 billion, and it would cost over £330 million to resurface all of the Council's roads.
5. The condition of the county's roads is important to the public. This is demonstrated by the results of the Council's People's Voice and the National Highways and Transportation (NHT) surveys, which indicate low levels of public satisfaction with road conditions nationally.
6. In October 2013 Cabinet agreed to increase highway maintenance funding to £21 million for six years. This was subsequently included in the Council's future budget, and forms the basis of the 'Local Highways Investment Fund 2014 – 2020'. The increased investment in highways maintenance has enabled a large

number of schemes to be progressed to improve the condition of the network and its infrastructure.

7. The Council has applied the principles of asset management to the maintenance of the highway network, which involves taking into account the lifecycle of the assets and monitoring performance of the intervention and investment strategies. The Highways Asset Management Policy and Strategy were reviewed by the Environment Select Committee in October 2015 and subsequently adopted by Cabinet.

Main Considerations for the Council

Local Highways Investment Fund 2014 – 2020

8. The 'Local Highways Investment Fund 2014 – 2020' is addressing the long standing under investment in highways maintenance and consequent backlog, which has been a problem nationally for many years. The proposed significant investment of £21 million annually for six years by this Council is delivering substantial improvements in the condition of the highway network in Wiltshire.
9. A range of investment options was initially considered, which ranged from spending the minimum necessary to keep road conditions unchanged to treating the whole of the network. It was intended that the investment should be used to improve approximately 664 kilometres of the network (about 15%), and that annually up to 238 Kilometres of road could be surfaced, depending on the treatment required and the deterioration of the network.
10. In the first two years of the investment there were a number of sites which needed substantial reconstruction work and, as expected, the lengths of road treated were consequently less than the indicative target. In 2016/17 a substantial programme of surface dressing has been undertaken and the total length of road resurfaced has increased considerably.

Year	Length treated (km)
2014/15	148
2015/16	182
2016/17	250

11. A total of 580 kilometres of road has been resurfaced to date, and the Council is currently on target to achieve the anticipated improvement by 2020, subject to funding continuing at current levels. There have also been a significant number of smaller sites treated with hand patching, which has addressed localised areas in poor condition.
12. The detailed calculation of the backlog carried out by the Council's specialist consultants WDM indicates that there has been a significant reduction in the highways maintenance backlog in the first two years of the investment:

	2013/14	2014/15	2015/16
Calculated backlog	£69.4 million	£63.3 million	£48.2 million

13. The backlog has decreased by 30% since the 'Local Highways Investment Fund 2014 – 2020' started. Good progress has been made in reducing the backlog, but continuing investment, as originally planned, would be required to remove the remaining backlog.
14. A summary of road conditions and other highway information has been prepared for the Area Board (see **Appendix 1**). This information will form the basis of data to be made available on the Council's website, including regularly updated information on potholes and other reports through the My Wiltshire app, the website and by telephone. The website will also be developed to explain the Council's highway maintenance policies and strategies in greater detail.
15. The Council's highways maintenance investment strategy was developed using the Department for Transport funded Highways Maintenance Efficiency Programme (HMEP) toolkit, which identified that timely investment in surface dressing of the minor rural roads would be cost-effective given the current condition of the local road network.
16. The individual sites for treatment were identified from the technical surveys of the road conditions, and were assessed and confirmed by the highway engineers. The lists of proposed sites for treatment have been reviewed by the Area Boards where representatives of the town and parish councils have been given the opportunity to consider local priorities.
17. Surface dressing work was carried out on a number of minor roads across the county last summer. This work sometimes known as 'tar and chippings' is preventative maintenance to seal the road construction and restore skid resistance. It is a cost effective way of extending the useful life of the roads.
18. Not carrying out any maintenance on these minor roads may initially appear attractive in order to save money, but in the longer term that would be a false economy as the repairs would be substantially more expensive if the roads were allowed to deteriorate, and there would be an increasing risk of claims as a result of accidents. The cost of injury compensation claims can be significantly higher than the repair costs, and the cost of doing repairs once a road is in bad condition would be much higher.
19. The overall condition of the road network in Wiltshire is now broadly similar to other authorities in the south west. However, based on the 2015 survey results, which are the latest available nationally, the condition of Wiltshire A roads is the same as the national average, but is below the south-west average. The B and C road conditions in Wiltshire are better than both the national and south west averages, but still not as good as in some of the other authorities in the south west.

20. The condition of the unclassified roads is more difficult to compare as the assessment methods are not necessarily consistent across authorities. In general terms the condition of the more important unclassified roads in Wiltshire compares well with similar authorities, but further assessment will be required to get a better understanding of conditions across the south west.
21. The National Highways and Transportation (NHT) surveys indicate that public satisfaction with road conditions in Wiltshire is below the national average, and for some years has been consistently lower than for similar authorities in the south west. It is anticipated that the effects of the current investment strategy will improve the results of future public satisfaction surveys.

Proposed Surfacing Programme 2017/18

22. Road safety is the top priority, and it is important to treat those sites identified as having reduced skid resistance in accordance with the Council's Skid Resistance Policy. It is necessary to have adequate skid resistance in order to reduce accidents and avoid claims against the Council.
23. There are a number of processes used to improve the road surface:
 - a. Retexturing- the surface is roughened by high pressure steel shot or water to abrade the surface to produce a rougher surface texture. This is cost-effective and avoids the substantially more expensive resurfacing which would otherwise be required.
 - b. Surface dressing – the traditional 'tar and chip' where the road is sprayed with hot bitumen and stone chippings are spread and rolled in. This is a cheap solution to seal the road surface and protect the underlying construction. This process should ideally be repeated every six or seven years.
 - c. Resurfacing – the existing road surface is usually milled off and a new layer of bituminous material is laid. In many cases stone chippings are rolled in to provide additional texture. This is the most durable surfacing but is expensive compared to the other treatments.
24. Careful consideration is given to which treatment to use, taking into account the condition of the existing road surface, volume and type of traffic. In some cases deeper reconstruction is required on sections of road to ensure there is a suitable foundation for the new surface.
25. There are a number of sites which were identified for treatment in previous years which for various reasons it has not yet been possible to complete yet. These have been included in the proposed programme for 2017/18, and will generally be programmed for the start of the programme.
26. There was an extensive programme of surface dressing of rural roads across the county this year. Within the villages and the more built up areas this treatment can be less robust, especially where there are significant vehicle turning

movements, and other surfacing materials can be more effective in these locations. It is intended to carry out surfacing in many of the built up areas adjacent to these recently surface dressed roads.

27. It has been some years since there has been surface dressing on many of the county's minor roads and this is a process which should ideally be repeated every six or seven years. It is proposed to continue the programme of surface dressing in 2017/18, with a large number of sites in the south of the county identified for treatment.
28. A list of priority sites for carriageway resurfacing work has been identified for the Area Board in 2017/18 (see **Appendix 2**). The list of sites will be reviewed and developed in more detail following consideration by the relevant Area Board.
29. The condition of many of the footways in residential areas has been a concern for some years. It has been possible to treat some of these in conjunction with adjacent carriageways when they have been resurfaced, but there are many footways which would benefit from treatment even though the road is in reasonable condition.
30. A survey of the condition of the county's footways is approaching completion and is being used to develop a list of sites for treatment. In view of the amount of footway in need of treatment it is proposed to prioritise the renewal or resurfacing of those areas identified as being in worst condition. The local Highways Engineers are reviewing the sites for treatment, taking into account the survey data.

Safeguarding Implications

31. None.

Public Health Implications

32. The condition of roads and related infrastructure can have serious safety implications. Improving the condition of highways contributes to reducing accidents, especially with regard to improving skid resistance. Roads, bridges, highway structures, signs and street lighting need to be kept in good condition in order to protect the public and those maintaining the assets.
33. The investment through the 'Local Highways Investment Fund 2014 – 2020' is improving the condition of the highway network and safety.

Corporate Procurement Implications

34. There are no procurement implications at this stage.

Equalities Impact of the Proposal

35. The improved maintenance of the highway network, its management using sound asset management principles, and good performance by the highways

contractors, should benefit all road users, including public transport, and vulnerable road users such as cyclists and pedestrians.

Environmental and Climate Change Considerations

36. The effects of climate change could be significant for the highway network as was seen in the flooding of 2014, and the consequent damage to the roads, footways and drainage systems. Having robust maintenance strategies to improve the condition of the network helps build resilience into the infrastructure.
37. Where possible, suitable materials arising from road resurfacing schemes are recycled. Large quantities of road planings are used to repair damage on rights of way and on county farms, or provided to community groups. The presence of tar bound materials in older carriageways has caused problems on some sites as it has to be disposed of as contaminated waste, with consequent cost implications. Options for in-situ and other recycling processes are being examined in order to increase the recycling of highway materials.

Risk Assessment

38. The application of good asset management principles, including the planned maintenance of the highway infrastructure and the establishment of formalised asset management policies, helps reduce the risk of incidents and claims.

Risks that may arise if the proposed decision and related work is not taken

39. There is a risk of increased accidents, claims and public dissatisfaction if the programme of highway maintenance is not delivered or delayed. The principles of asset management have been followed by this Council for many years, but as future DfT funding will be dependent on demonstrating the application of good practise and asset management principles. Failure to do so will result in reduced funding in future years.

Risks that may arise if the proposed decision is taken and actions that will be taken to manage these risks

40. It is important to ensure that highways asset management and service delivery are implemented effectively. Processes are currently in place with Service Delivery Teams established. These include representatives from the Council, consultants and contractors involved in delivering the services, and report to the Contract Management Meeting comprising senior managers from those organisations.

Financial Implications

41. The highway network and related infrastructure forms the Council's largest asset, and has a replacement value of over £5 billion. It is important that they are maintained in the most cost-effective way in order to achieve value for money. This includes the use of a whole life costing approach to inform investment decisions.

42. The increasing drive for asset management from DfT will mean that failure to demonstrate the application of this approach will result in reduced funding from central government. An increasing proportion of available funding will be potentially withheld as an incentive. By 2020/21 Wiltshire could lose out on £2,782,000 of DfT funding if good asset management is not followed.
43. The financial pressures on the Council are well understood, and it may be necessary to reduce investment in the future. This would reduce the scope for consultation with the Area Boards as resurfacing work would need to be concentrated on those sites with serious safety defects.

Legal Implications

44. The Council has a duty under the Highways Act to maintain the county's roads. The highway inspection procedures, policies and improvement plans ensure that this duty is fulfilled. The increased investment and improved road conditions is helping the Council meet its responsibilities with regard to road maintenance.

Options Considered

45. There is a need to continue to apply asset management principles to the highway network and to ensure the performance of the contractors involved in delivering the service is good in order to keep the network in good condition and to ensure value for money.

Conclusions

46. The highway network forms the Council's largest asset, and it is important that it is maintained in the most cost-effective way in order to show value for money. This includes the use of whole life costing approaches to inform investment decisions.
47. The 'Local Highways Investment Fund 2014 – 2020' has provided the opportunity to address the long standing under investment in highways maintenance, which has been a problem nationally for many years. The significant investment of £21 million annually by Wiltshire Council is seeing a substantial improvement in the condition of the highways network.
48. Good progress has been made in delivering the programme of highway maintenance and has included the involvement of the Area Boards to help set local priorities. It is intended that this process should continue in future years.

Parvis Khansari
Associate Director Highways and Transport

Report Author:
Peter Binley
Head of Highways Asset Management and Commissioning
January 2017

The following unpublished documents have been relied on in the preparation of this report:

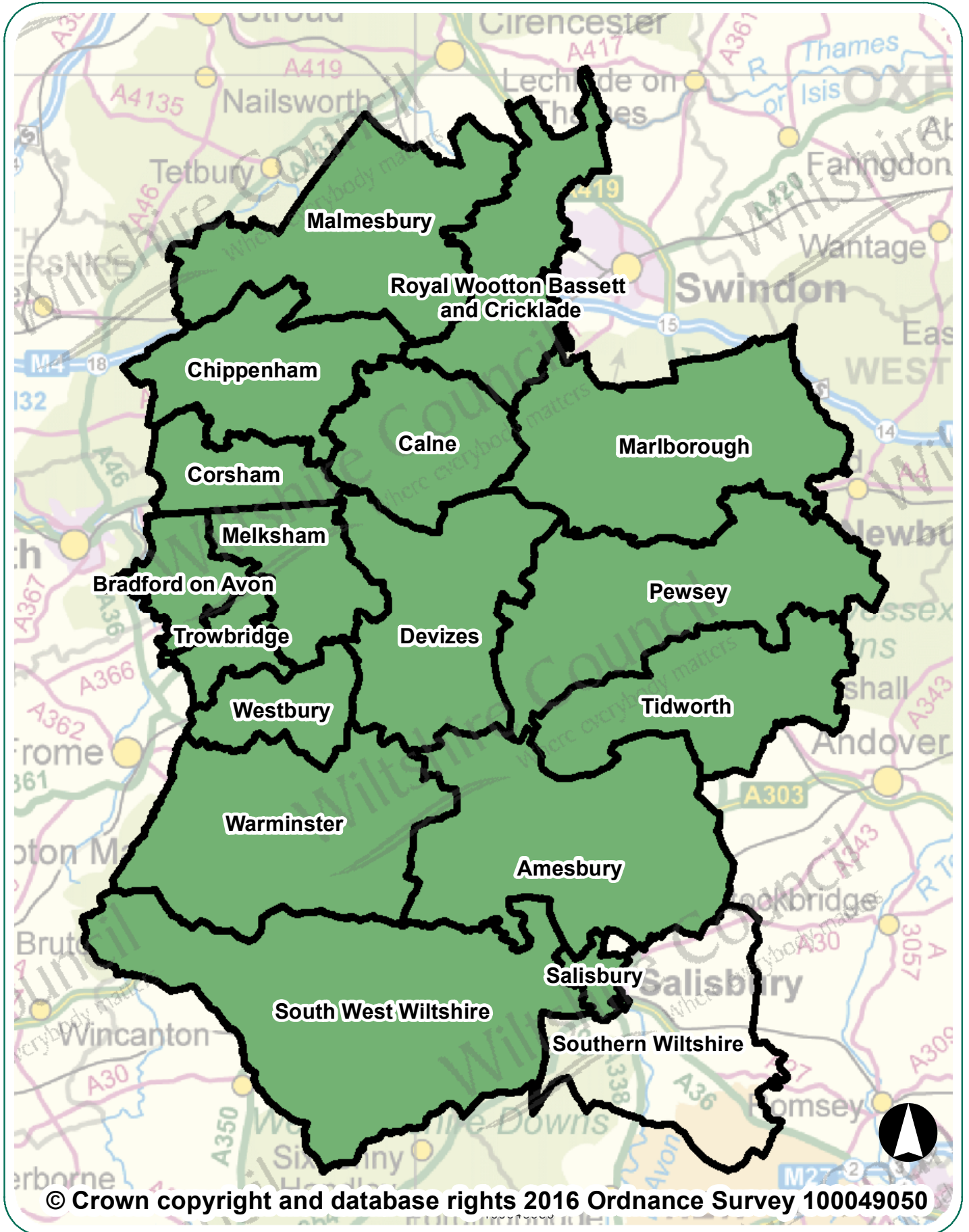
None

Appendices

Appendix 1 – Local Highways Information

Appendix 2 – Proposed priority surfacing sites for 2017/18

Southern Wiltshire Area Board Highway Information



Southern Wiltshire Area Board Highway Information

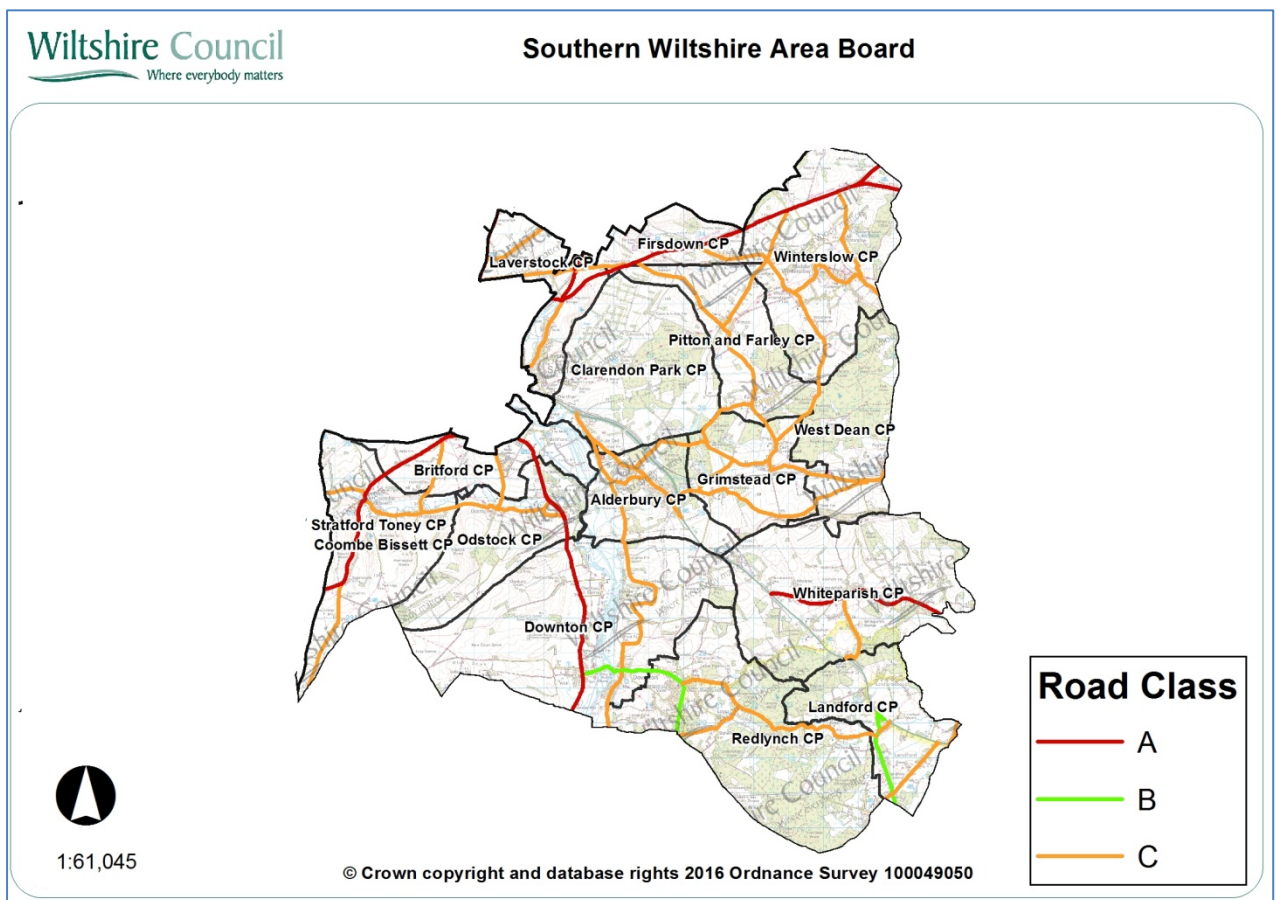
Introduction

This document summarises highway information for your area board. It lists the recent highway and related work carried out by Wiltshire Council, including the road resurfacing carried out during the first two years of the 'Local Highways Investment Fund 2014 – 2020', and includes other information which should be of interest.

Further information on the Council's activities is available at the website www.wiltshire.gov.uk. If you wish to report a specific highway issue please use My Wiltshire. Details are provided at the end of this document.

Parishes in the community area are:

Coombe Bissett, Britford, Odstock, Downton, Redlynch, West Dean, Alderbury, Clarendon Park, Landford, Whiteparish, Grimstead, Firsdow, Pitton & Farley, Winterslow, Laverstock & Ford (part)



Network statistics in your area

Road length by class

Road type	Urban (km)	Rural (km)
A Class Roads	7.51	28.69
B Class Roads	7.85	0.27
C Class Roads	35.30	64.95
Unclassified Roads	52.84	58.99
Total	103.5	152.9
	Overall Total	256.4

The council categorises its roads to reflect their importance. This enables an effective assignment of highway inspection frequencies and maintenance standards.

Highway assets in your area

The council keeps an inventory of its highway assets in order to assist planning its highway maintenance. Important statistics relating to your board area are:

Asset Type	Measure
Carriageway	256.4 km
Footways adjacent to road	84 km
Footways (linked)	4.32 km
White road centre lines	81 km
Road kerbs	123 km
Grass verge (maintained)	416 km
Drainage grips	1, 162 number
Drainage pipe grips	148 number
Drainage gullies	3, 198 number
Road signs	2, 216 number
Street lights	1,964 number

Major highway maintenance

Road resurfacing

Wiltshire has over 3,000 miles of road. The Council's 'Local Highways Investment Fund 2014 – 2020' is making a massive investment to improve the condition of the roads in Wiltshire over six years. The programme of work started in April 2014, and is designed and supervised by the Council's consultants Atkins, with the work carried out by our main highway contractors Tarmac and Eurovia.

The work carried out in the first two years of the programme has improved a considerable number of the roads in previously poor condition. The locations of sites treated in recent years are shown below.

Carriageway repairs

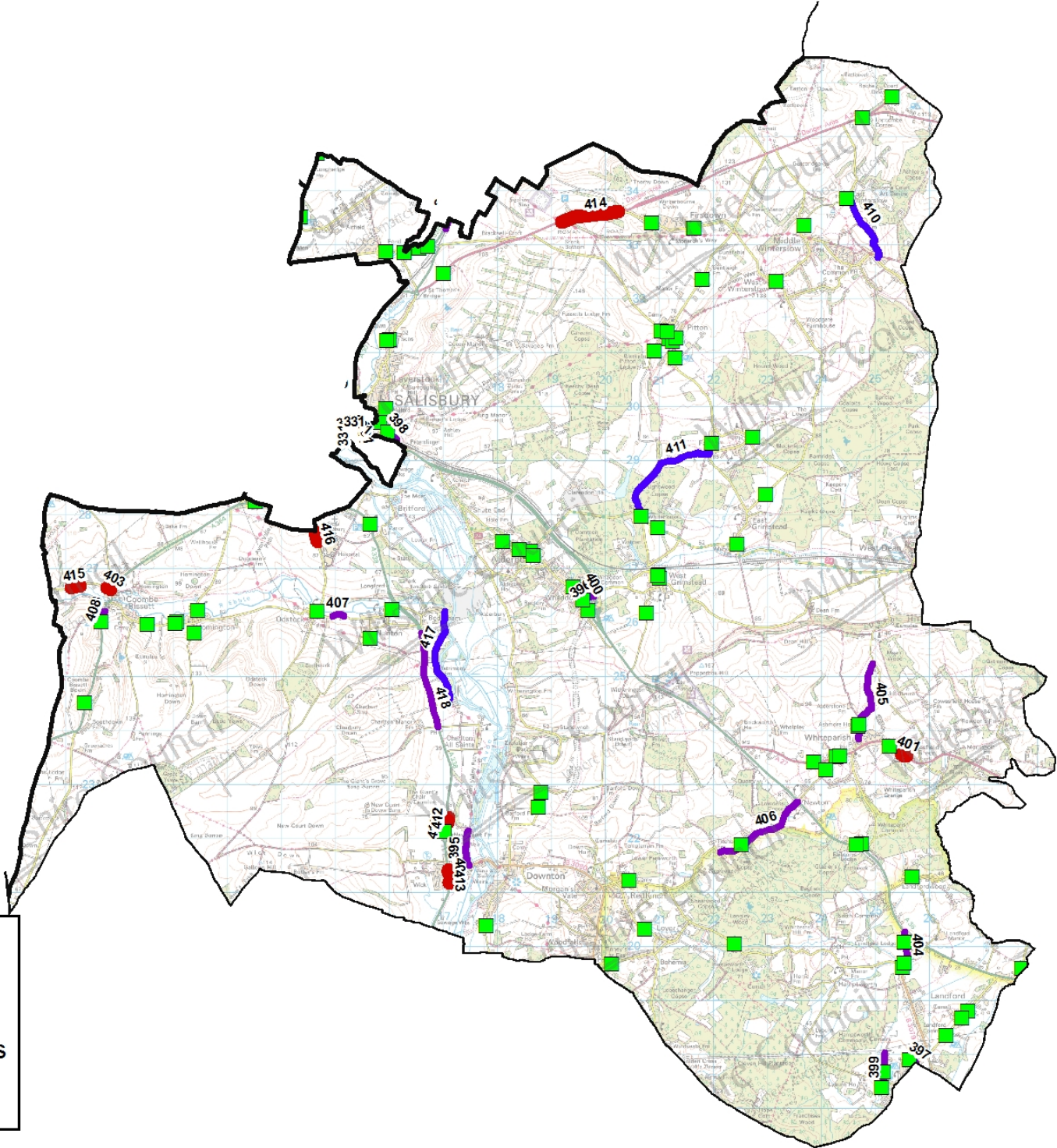
As well as resurfacing roads other works are undertaken to make localised repairs to keep the roads safe. The works undertaken in your area since 2014 are shown on the map below.

The wet winter and flooding in previous years has resulted in substantial damage to the road network. It is important that serious defects are treated promptly to keep the roads safe. The Council currently operates four Pothole teams that respond to urgent issues to keep the roads safe.

Plan showing major maintenance schemes & hand/machine patching sites completed since 2014



Southern Wiltshire Area Board



- Hand/Machine Patching
- Resurfacing
- Skid Resistance Treatments
- Surface Dressing

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Major maintenance completed since 2014

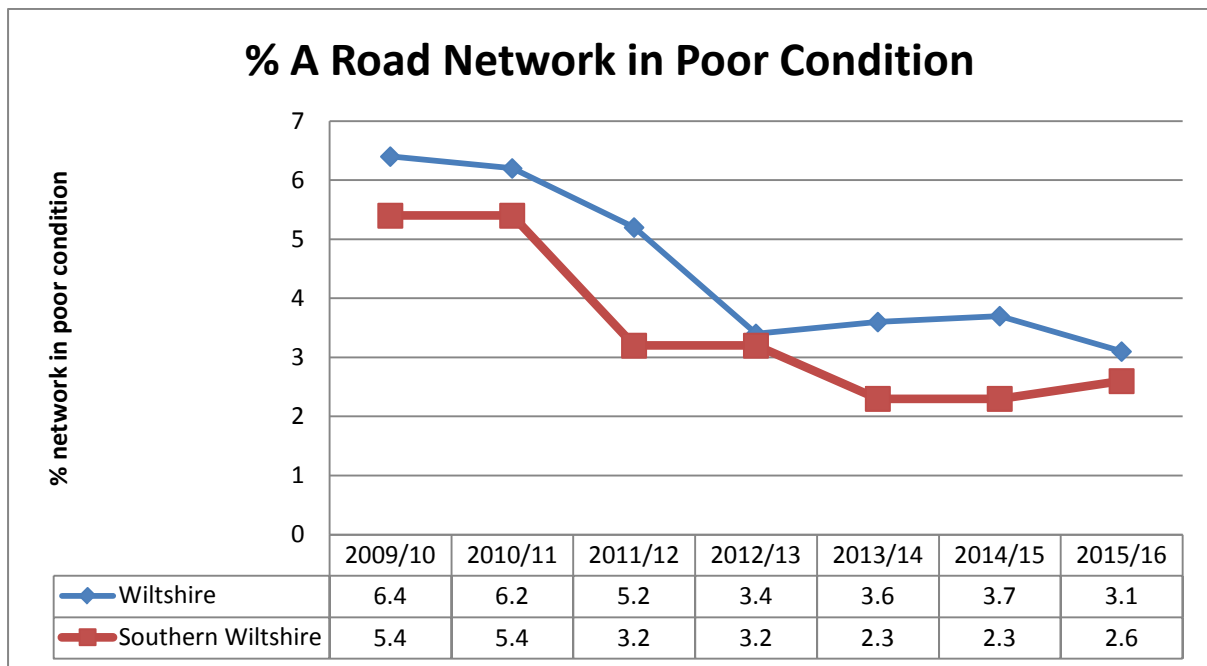
No	Location	Works
395	Gravel Close	Resurfacing
396	Grimstead Road	Resurfacing
400	Spiders Island	Resurfacing
401	Romsey Road, Whiteparish	Skid Resistance Improvements
402	Braemore Rd (30mph To 60mph) Downton	Skid Resistance Improvements
403	30mph To A354 (Coombe Bissett)	Skid Resistance Improvements
22	A338 through The Winterbournes to Gomeldon Roundabout	Resurfacing
405	Ashmore Lane, Whiteparish	Resurfacing
406	Moor Lane, Redlynch	Resurfacing
407	C12, Odstock	Resurfacing
408	A354 Coombe Bissett	Resurfacing
410	Southern Wiltshire C41, C58, C309	Surface Dressing
411	Junction Parsonage Hill Farley to Junction C289 West Grimstead	Surface Dressing
412	A338 Downton	Skid Resistance Improvements
413	A338 Downton	Skid Resistance Improvements
414	A30 Three Mile Hill, Firsdwn	Skid Resistance Improvements
415	Stratford Toney Road, Combe Bissett	Skid Resistance Improvements
416	Odstock Road, Salisbury	Skid Resistance Improvements
417	Bodenham Loop Road	Surface Dressing
418	A338 Downton road	Resurfacing

Highway conditions and technical surveys in your area

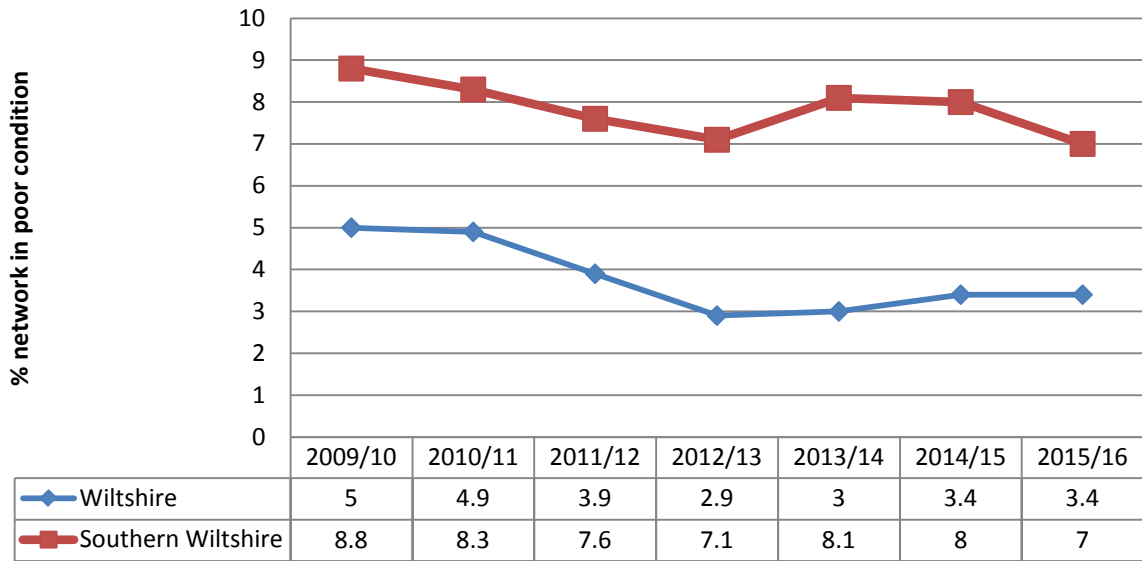
Roads deteriorate in condition because of various factors, including traffic volumes, ground conditions, and weather and drainage issues. Technical surveys of the condition of the highway network are carried out annually and the information is used to help prioritise schemes. Road safety is the priority, and maintaining adequate skid resistance on the busy high speed roads is vital.

The surveys include the use of a vehicle equipped with lasers and cameras to record road surface condition, which allows us to report on road conditions to the Department for Transport and to prioritise maintenance work. Other surveys include measuring skid resistance on the busier roads.

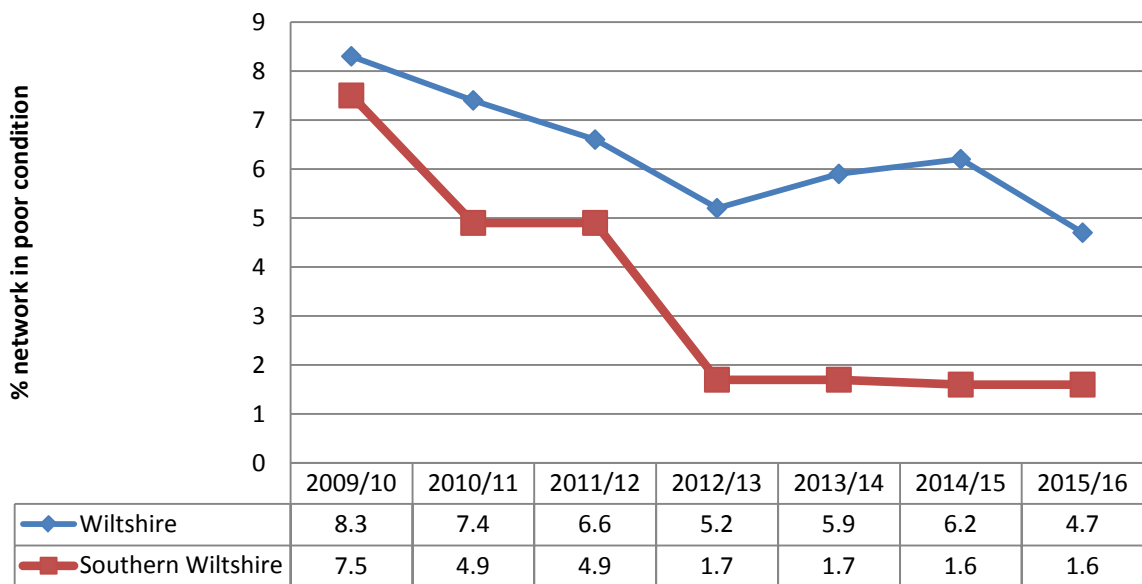
The road conditions in your area are shown below. It should be noted that low numbers are good because it indicates that less road length should be considered for treatment. More detailed information is shown in Appendix A.

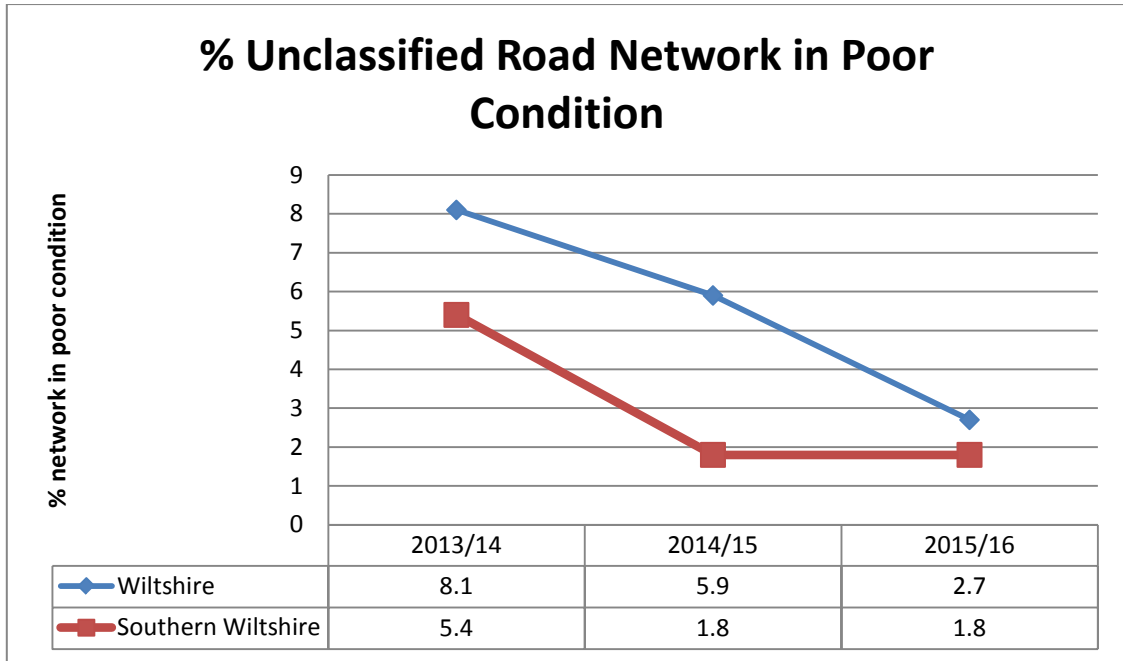


% B Road Network in Poor Condition



% C Road Network in Poor Condition





Integrated transport, bridge and drainage works

Integrated transport

The Council’s traffic engineering team work with our contractors to plan and deliver a range of projects to the local community, most notably through the Area Boards and Community Area Transport Groups (CATGs). The schemes range in size and complexity from simple sign installation through to more complex road safety and improvement schemes.

Bridges

The Council regularly inspects its bridges and other highway structures. There is a programme of renewal and refurbishment works to keep them in good condition, as well as having to respond to damage caused by collisions.

Drainage

Programmes of drainage investigations, repairs and flood alleviation schemes are undertaken throughout the year, but the flooding in recent years has meant that there has been a need to respond immediately to flooding issues, as well as dealing with previously identified problem sites. The drainage improvement and flood alleviation work is co-ordinated through the Council’s Operational Flood Working Groups that include the Environment Agency, Wessex Water, other organisations and stakeholders.

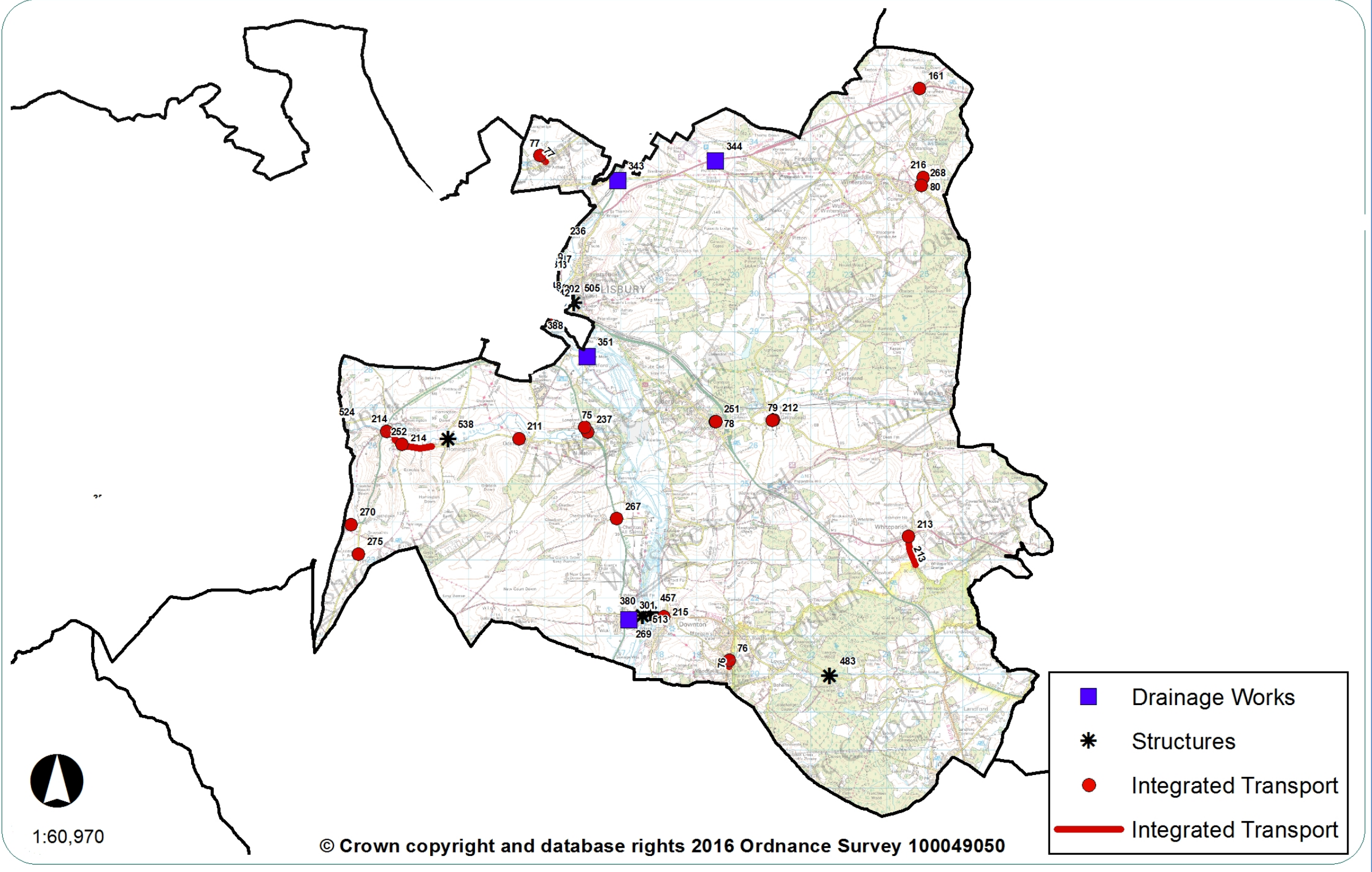
Recent work in your area

The Integrated Transport, Bridge and Drainage schemes carried out in your area since 2015 are listed below.

Plan showing completed integrated transport, bridge and drainage schemes since 2015



Southern Wiltshire Area Board



Integrated transport schemes since 2015

No	Location	Description
211	Odstock	Various locations gateway surfacing and signs (coloured surfacing)
212	West Grimstead	Informal pedestrian crossing (coloured surfacing)
213	Whiteparish	Common Road 20mph speed limit road markings (coloured surfacing)
214	Coombe Bissett	20mph speed limit road markings (coloured surfacing)
215	Downton	High Street improvements to pedestrian crossings
216	Winterslow	Mill Road relocation of 30mph terminal sign
237	A338 Bodenham Bypass	Substantive Scheme A338 Bodenham bypass
251	Alderbury	Eyres Drive Bollards - Phase 2
252	Combe Bissett	Pennings drove no through road sign
267	Southern Wiltshire	Various lining works 1
268	Southern Wiltshire	Various lining works 2
269	Southern Wiltshire	Various lining works 3
270	A354 Coombe Bissett	Sign remedials
275	Combe Bissett	Tourism Signing to Summerlands caravan park
70	Southampton Road	Bus shelter improvements various locations Southampton Rd
75	Britford	The Lanes cul de sac sign
76	Redlynch	HGV signs
77	Landford	Landford and Ford The Portway community centre signs
78	Alderbury	Eyres Drive Bollards
79	West Grimstead	Informal pedestrian crossing
80	Winterslow	Gunville Hill signs and lines
161	A30 Lopcombe	Re-erect directional sign assembly

Bridge schemes since 2014

No	Location	Description
380	Downton	Moulds Bridge Downton, Close off parapet gap
457	Downton	Iron Bridge Downton, Repairs to parapet following Road Traffic Collision
505	Laverstock & Ford	Milford Mill Bridge pilaster repair
513	Downton	Moulds parapet refurbishments
538	Coombe Bissett	Homington 3rd bridge, remove vegetation

Drainage works since 2015

No	Location	Description
301	Southern Wiltshire	Surface Water drain upgrades
343	Southern Wiltshire	Refurbishment of soakaway
344	Southern Wiltshire	Formalise grips and soak off area
351	Southern Wiltshire	Works to Gullies and ditch

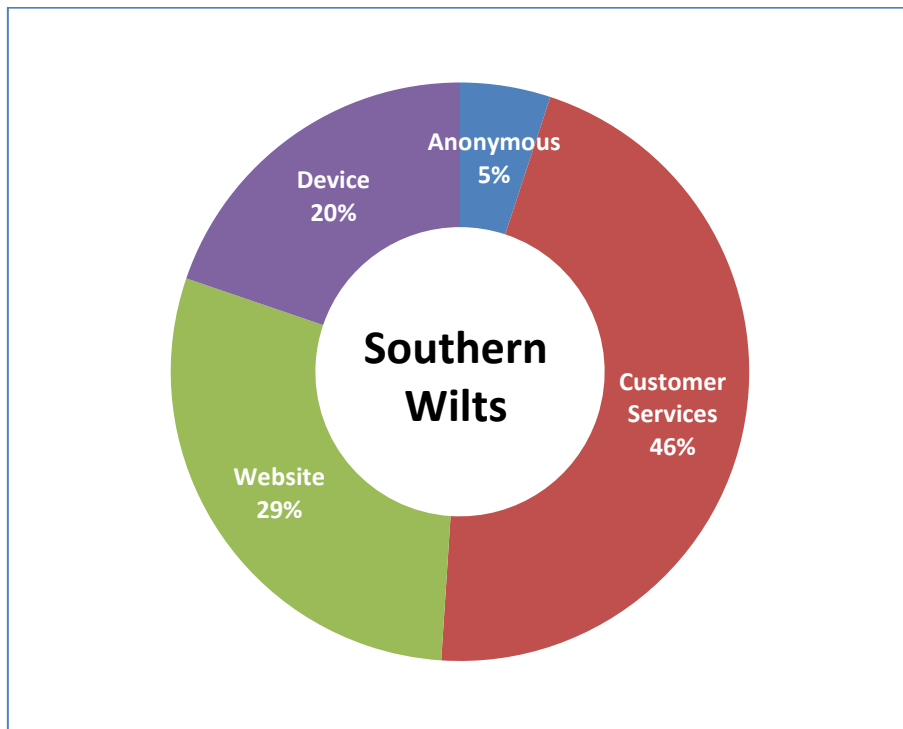
My Wiltshire



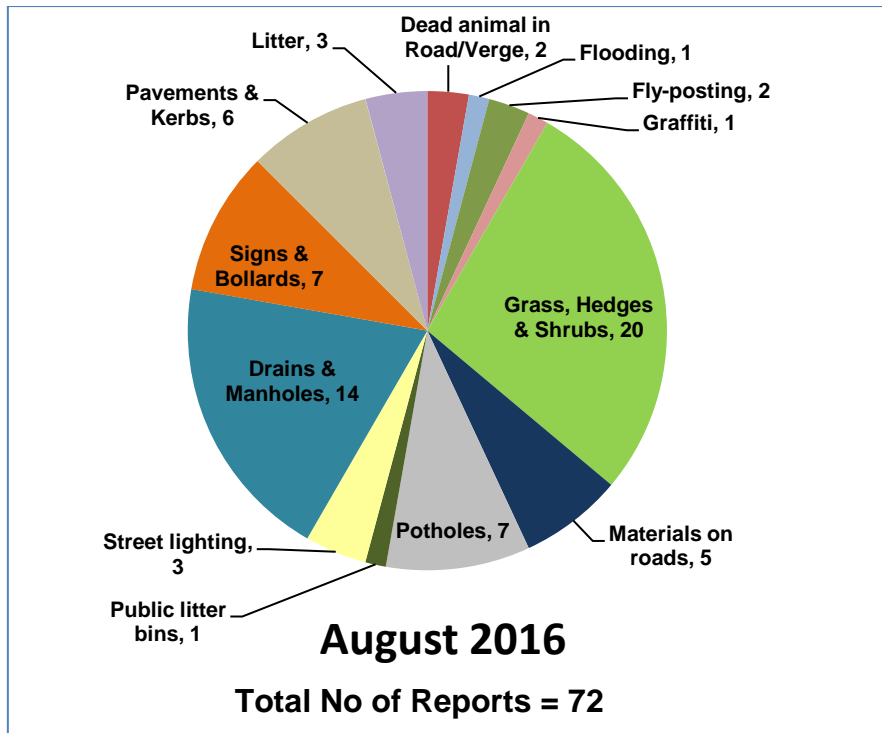
My Wiltshire provides an easy way to report highway issues, including using the Council's website. We have an app so you can report on the go using your smartphone. The My Wiltshire app is available to download at both the [App Store](#) (for iPhones and iPads), from [Google Play](#)[™] (for Android phones) and Windows Store. You can attach information such as photos or videos and pinpoint the location of your report using the mapping software on your phone.

A summary of recent reports in your area is shown below, and further details are shown in Appendix B.

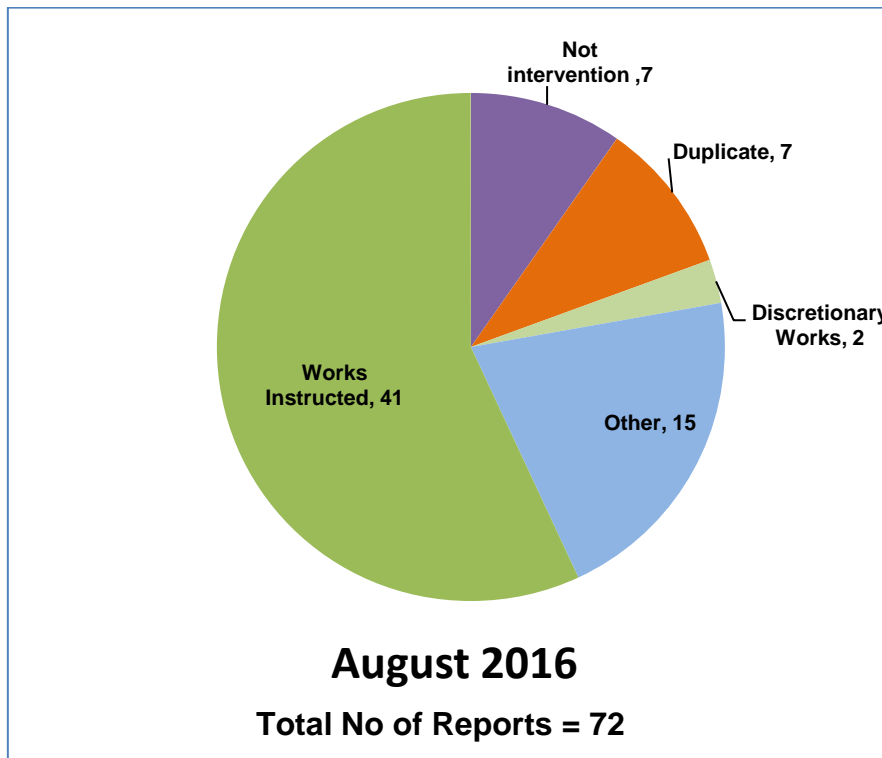
Customer reporting methods in your area



Customer reports in your area for the month of August 2016



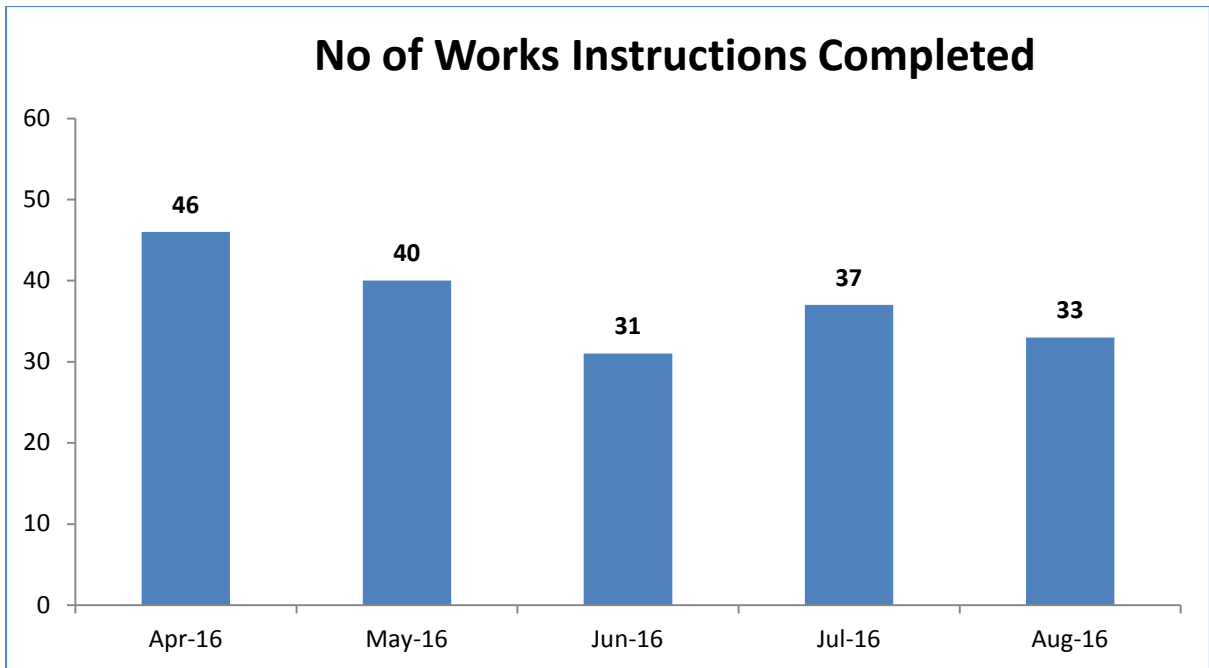
Actions following recent reports in your area



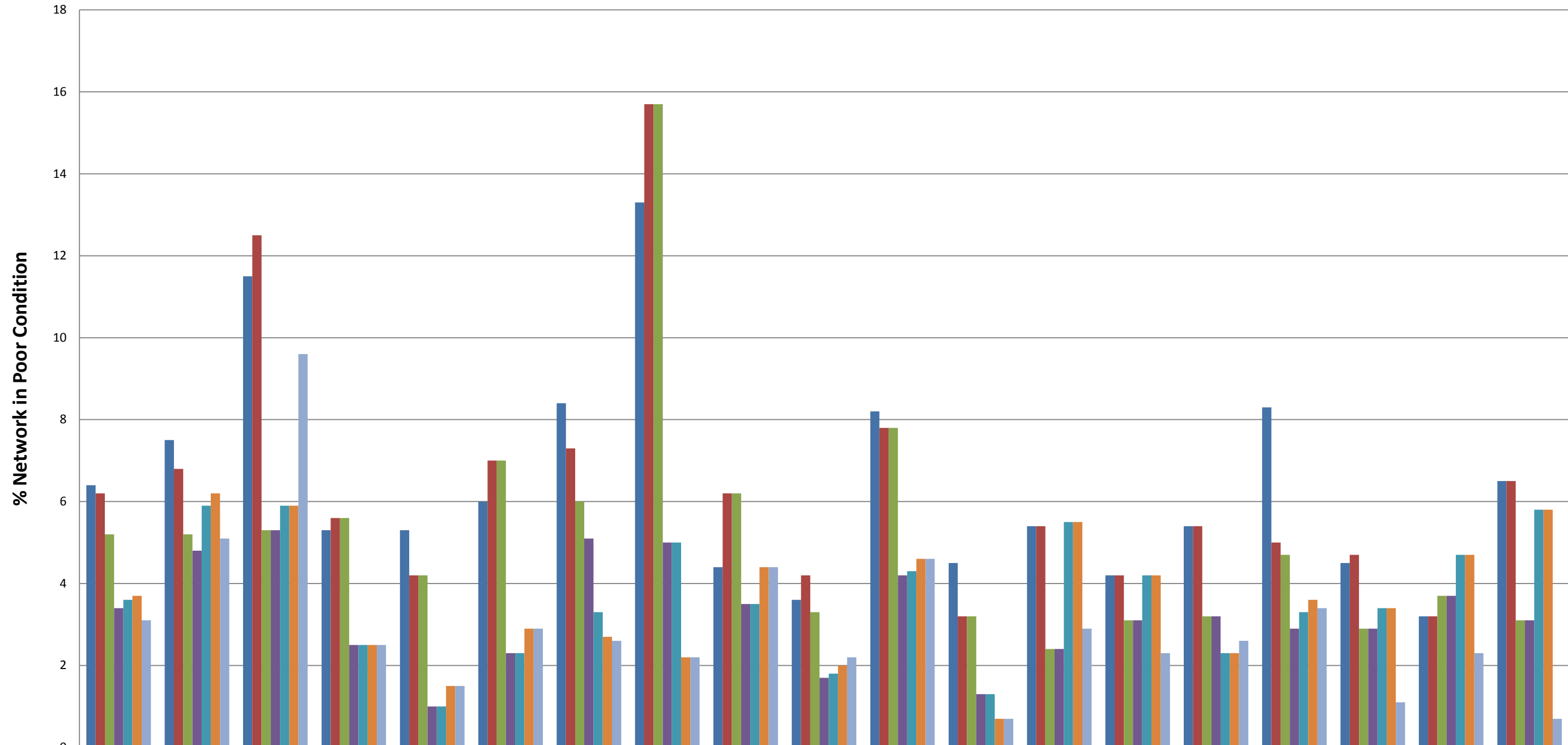
Action definitions

1. **Not Intervention** – the technician has attended site and classified the defect as not meeting intervention levels as per the Highway Inspection Manual 2013 or in the case of streetscene reports, service level agreements.
2. **Duplicate** – a report has already been received in relation to this issue and a works instruction has previously been passed to the contractor to undertake a repair/carry out the necessary works.
3. **Under Investigation** – this issue is currently with a Highways technician or engineer – they may be awaiting information from the customer or the issue requires further investigation e.g. wet weather inspection, drainage survey, exploratory excavation, ownership query.
4. **Discretionary works** – this issue is not a highway safety issue and has been identified as one which falls within the remit of the parish steward scheme.
5. **Other** – the issue has been identified as one which does not require any action by Local Highways. This could be for a number of reasons –
 - the report has been cancelled by the user,
 - there is insufficient information provided to assess the issue and the customer has not provided contact details,
 - the issue is not the responsibility of Wiltshire Council e.g. un-adopted highway, gas/electricity/telephone/water/cable company, Highways England, housing association,
 - the technician attended site and nothing was found at the stated location
 - the issue has been passed to another service within Wiltshire Council e.g. rights of way, bridges.
6. **Works Instructed** – the technician has assessed the issue as requiring works to be carried out and has either dealt with the issue personally or has referred it to the contractor for repair.

Highway defects completed in your area in recent months

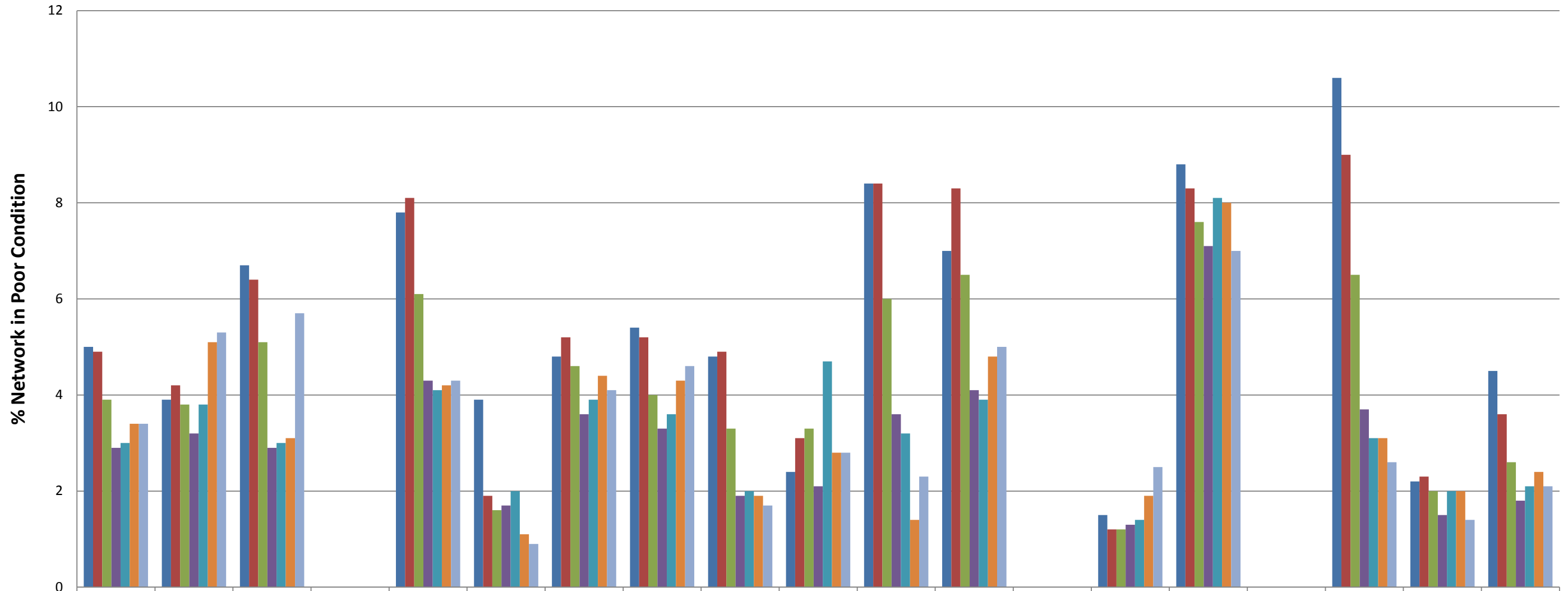


% A Road Network in Poor Condition



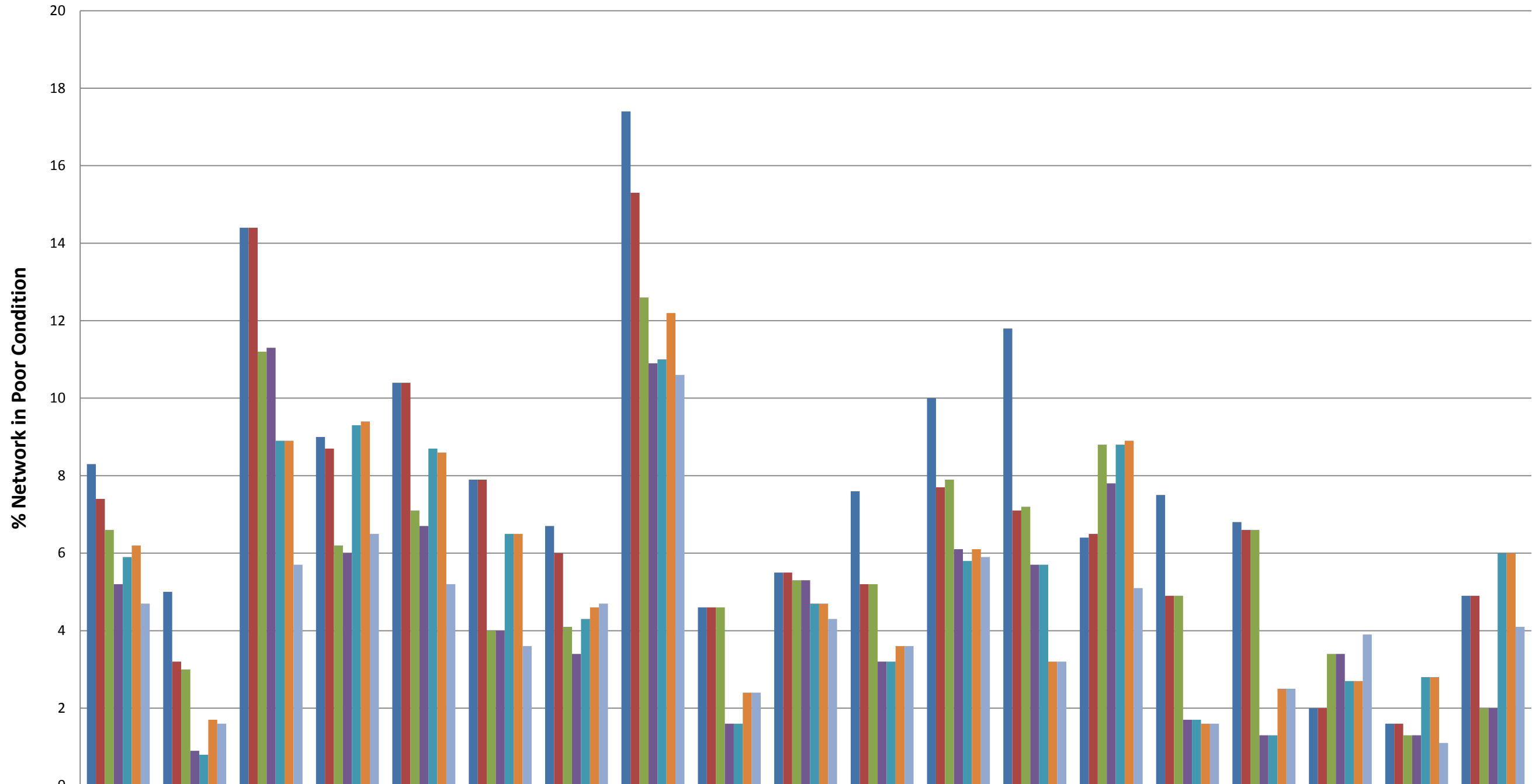
	Wiltshire	Amesbury	Bradford On Avon	Calne	Chippenham	Corsham	Devizes	Malmesbury	Marlborough	Melksham	Pewsey	Royal Wootton Bassett & Cricklade	Salisbury	South West Wiltshire	Southern Wiltshire	Tidworth	Trowbridge	Warminster	Westbury
■ 2009/10	6.4	7.5	11.5	5.3	5.3	6	8.4	13.3	4.4	3.6	8.2	4.5	5.4	4.2	5.4	8.3	4.5	3.2	6.5
■ 2010/11	6.2	6.8	12.5	5.6	4.2	7	7.3	15.7	6.2	4.2	7.8	3.2	5.4	4.2	5.4	5	4.7	3.2	6.5
■ 2011/12	5.2	5.2	5.3	5.6	4.2	7	6	15.7	6.2	3.3	7.8	3.2	2.4	3.1	3.2	4.7	2.9	3.7	3.1
■ 2012/13	3.4	4.8	5.3	2.5	1	2.3	5.1	5	3.5	1.7	4.2	1.3	2.4	3.1	3.2	2.9	2.9	3.7	3.1
■ 2013/14	3.6	5.9	5.9	2.5	1	2.3	3.3	5	3.5	1.8	4.3	1.3	5.5	4.2	2.3	3.3	3.4	4.7	5.8
■ 2014/15	3.7	6.2	5.9	2.5	1.5	2.9	2.7	2.2	4.4	2	4.6	0.7	5.5	4.2	2.3	3.6	3.4	4.7	5.8
■ 2015/16	3.1	5.1	9.6	2.5	1.5	2.9	2.6	2.2	4.4	2.2	4.6	0.7	2.9	2.3	2.6	3.4	1.1	2.3	0.7

% B Road Network in Poor Condition



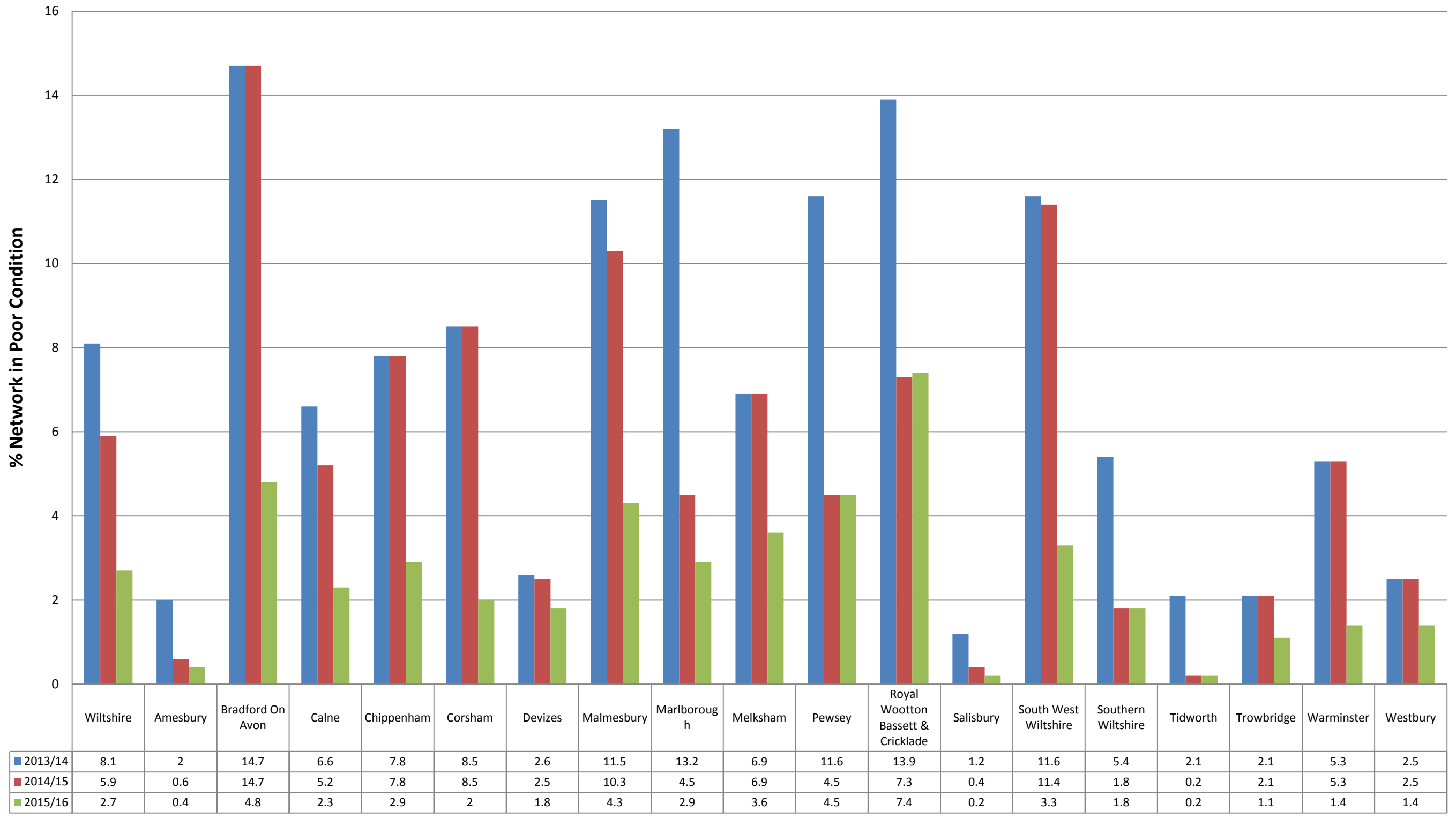
	Wiltshire	Amesbury	Bradford On Avon	Calne	Chippenham	Corsham	Devizes	Malmesbury	Marlborough	Melksham	Pewsey	Royal Wootton Bassett & Cricklade	Salisbury	South West Wiltshire	Southern Wiltshire	Tidworth	Trowbridge	Warminster	Westbury
■ 2009/10	5	3.9	6.7	0	7.8	3.9	4.8	5.4	4.8	2.4	8.4	7	0	1.5	8.8	0	10.6	2.2	4.5
■ 2010/11	4.9	4.2	6.4	0	8.1	1.9	5.2	5.2	4.9	3.1	8.4	8.3	0	1.2	8.3	0	9	2.3	3.6
■ 2011/12	3.9	3.8	5.1	0	6.1	1.6	4.6	4	3.3	3.3	6	6.5	0	1.2	7.6	0	6.5	2	2.6
■ 2012/13	2.9	3.2	2.9	0	4.3	1.7	3.6	3.3	1.9	2.1	3.6	4.1	0	1.3	7.1	0	3.7	1.5	1.8
■ 2013/14	3	3.8	3	0	4.1	2	3.9	3.6	2	4.7	3.2	3.9	0	1.4	8.1	0	3.1	2	2.1
■ 2014/15	3.4	5.1	3.1	0	4.2	1.1	4.4	4.3	1.9	2.8	1.4	4.8	0	1.9	8	0	3.1	2	2.4
■ 2015/16	3.4	5.3	5.7	0	4.3	0.9	4.1	4.6	1.7	2.8	2.3	5	0	2.5	7	0	2.6	1.4	2.1

% C Road Network in Poor Condition



	Wiltshire	Amesbury	Bradford On Avon	Calne	Chippenham	Corsham	Devizes	Malmesbury	Marlborough	Melksham	Pewsey	Royal Wootton Bassett & Cricklade	Salisbury	South West Wiltshire	Southern Wiltshire	Tidworth	Trowbridge	Warminster	Westbury
2009/10	8.3	5	14.4	9	10.4	7.9	6.7	17.4	4.6	5.5	7.6	10	11.8	6.4	7.5	6.8	2	1.6	4.9
2010/11	7.4	3.2	14.4	8.7	10.4	7.9	6	15.3	4.6	5.5	5.2	7.7	7.1	6.5	4.9	6.6	2	1.6	4.9
2011/12	6.6	3	11.2	6.2	7.1	4	4.1	12.6	4.6	5.3	5.2	7.9	7.2	8.8	4.9	6.6	3.4	1.3	2
2012/13	5.2	0.9	11.3	6	6.7	4	3.4	10.9	1.6	5.3	3.2	6.1	5.7	7.8	1.7	1.3	3.4	1.3	2
2013/14	5.9	0.8	8.9	9.3	8.7	6.5	4.3	11	1.6	4.7	3.2	5.8	5.7	8.8	1.7	1.3	2.7	2.8	6
2014/15	6.2	1.7	8.9	9.4	8.6	6.5	4.6	12.2	2.4	4.7	3.6	6.1	3.2	8.9	1.6	2.5	2.7	2.8	6
2015/16	4.7	1.6	5.7	6.5	5.2	3.6	4.7	10.6	2.4	4.3	3.6	5.9	3.2	5.1	1.6	2.5	3.9	1.1	4.1

% Unclassified Road Network in Poor Condition



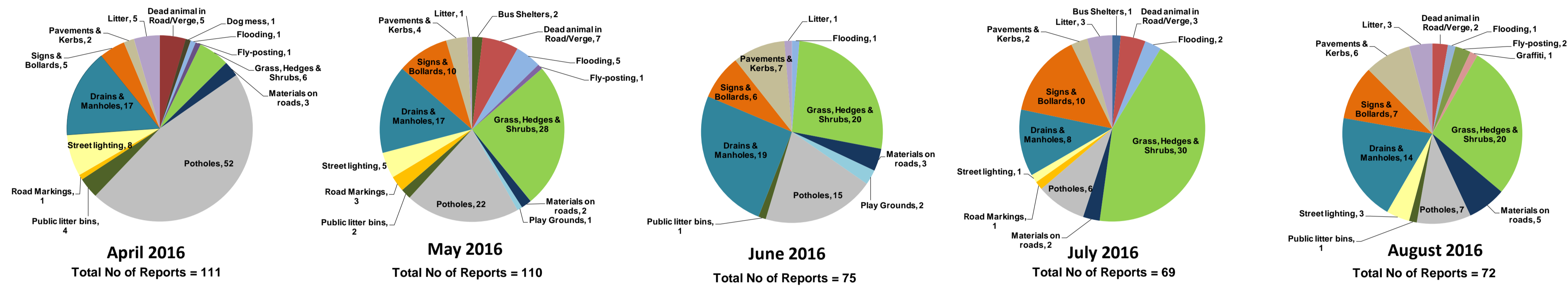
Appendix B: My Wiltshire Statistics



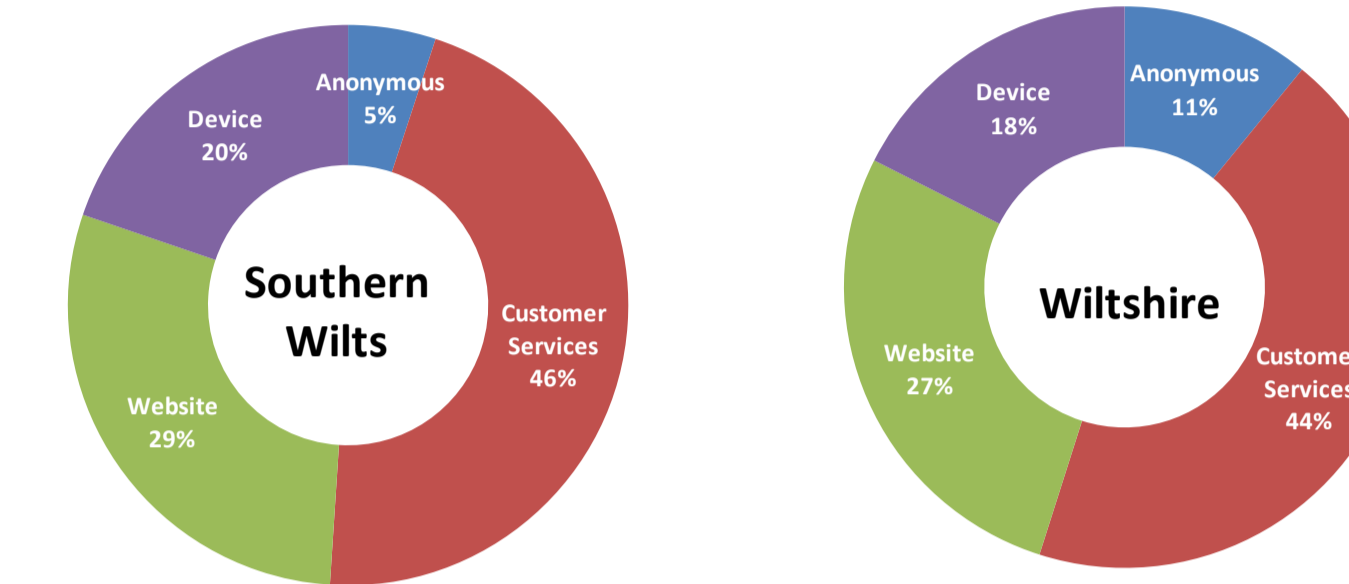
Southern Wiltshire Area Board



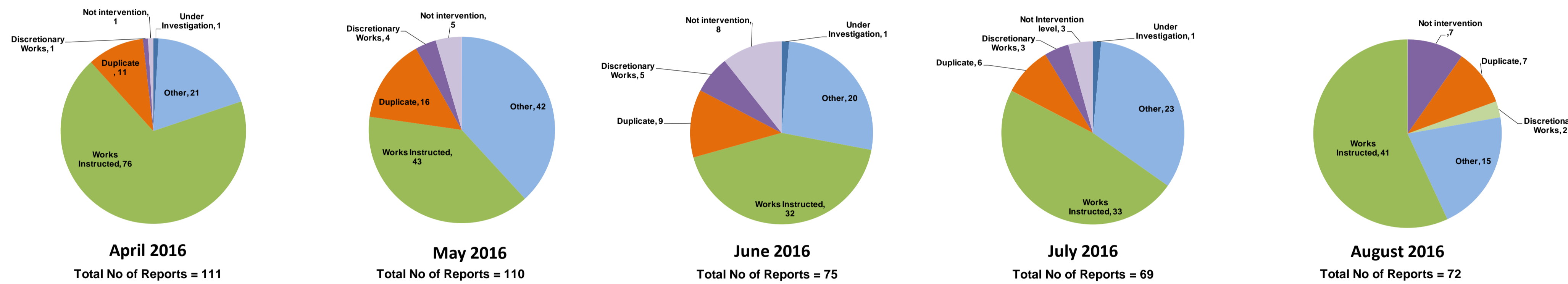
Customer Reported Issues



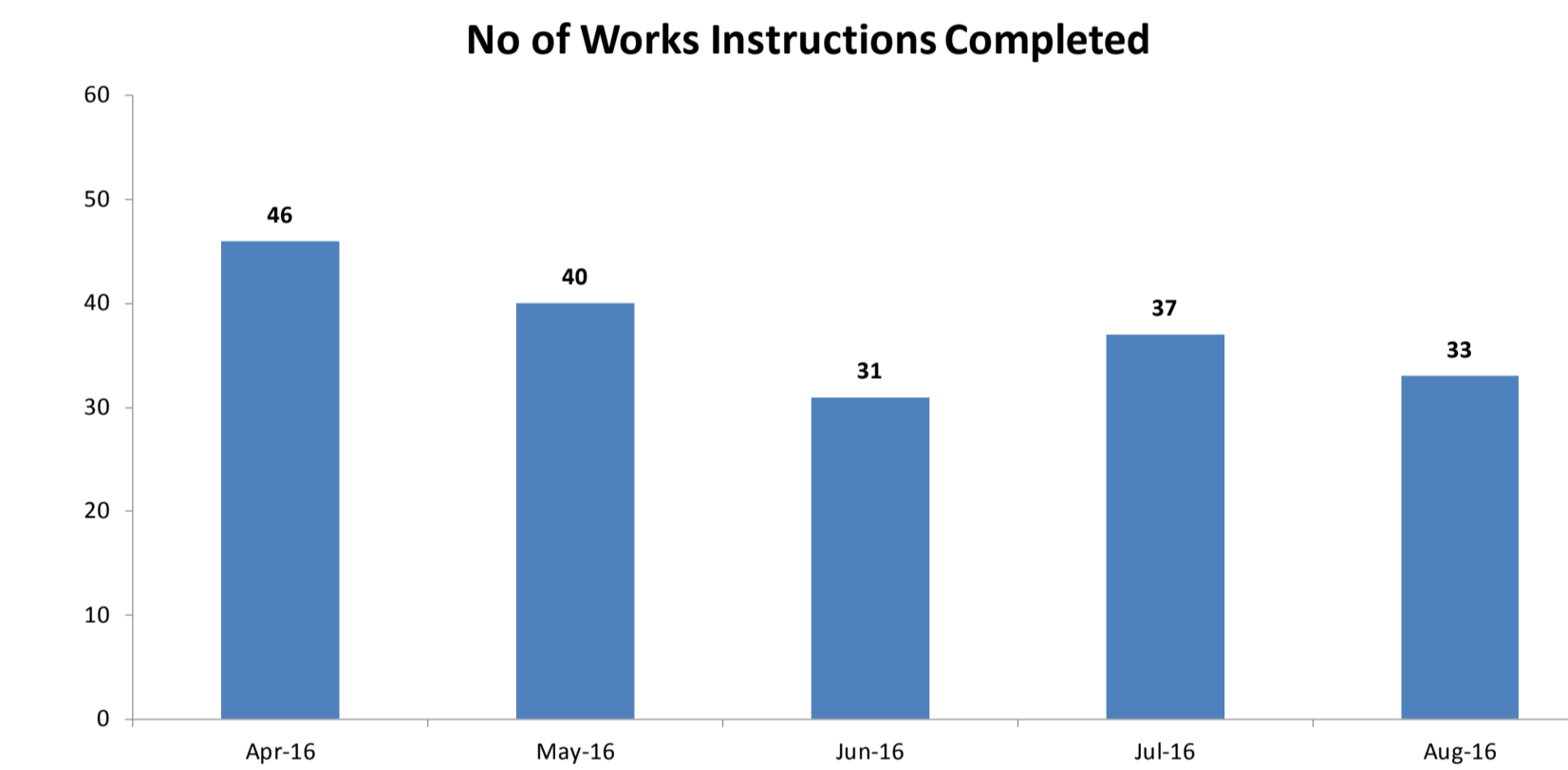
Reporting Channels



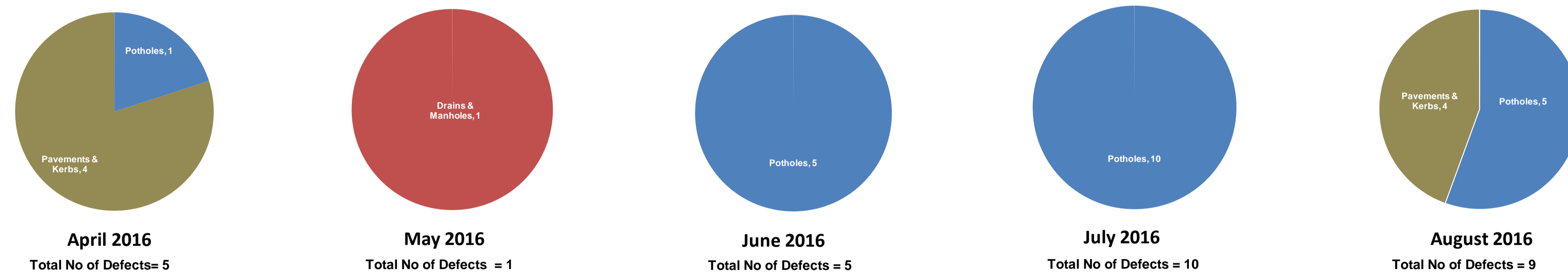
Customer Call Outcomes



Completed in Month



Safety Inspections



APPENDIX 2

Road	Southern Wiltshire	Recommended Treatment	Estimated Length (m)	Est Area of Site (m ²)
A30	A30 at Highfield Farm/Figsbury Ring	Retexture	470	3,149
A27	A27 Brickworth Road west of Whiteparish	Retexture	130	442
A27	A27 Romsey Road Whiteparish between Meadow Court & Cowesfield Rd	Retexture	440	3,520
A338	A338 Salisbury Rd Downton	High Friction & Retexture	163	619
A30	A30 at Easton Down Farm	Retexture	310	2,046
A354	A354 Blandford Rd Coombe Bissett at Lower Coombe Farm	Surfacing	50	335
A354	A354 Blandford Rd Coombe Bissett	Retexture	110	704
A338	Downton	High Friction Surfacing	60	208
C12	West of Odstock to A338 (C12)	Surfacing	1,893	10,411
C335	C335 East Winterslow South into Mill Lane	Surface Dressing	2,745	12,040
C321	Lacewood Lane, Farley	Surface Dressing	1,357	7,660
UC	Bodenham Loop Road	Surface Dressing	1,800	4,842
UC	Barford Down Farm Road	Surface Dressing	3,056	11,136

Road	Southern Wiltshire	Recommended Treatment	Estimated Length (m)	Est Area of Site (m ²)
UC	Lyburn Road	Surface Dressing	3,595	14,265

Report to Southern Wiltshire Area Board (additional application)
Date of meeting 23 March 2017
Title of report Health and Wellbeing Funding

Purpose of the Report:

To consider the applications for funding listed below together with the recommendations of the Health and Wellbeing Group.

Applicant	Amount requested
Age UK	£1955
Music for Wellbeing CIC	£1407.01
Conservation for Wellbeing	£3000.00
Amount requested at this meeting	£6362.01
Budget for 2016/17	£6700
Amount spent to date	£0

1. Main Considerations

- 1.1. Councillors will need to be satisfied that Health and Wellbeing Groups awarded in the 2016/2017 year are made to projects that can realistically proceed within a year of it being awarded.
- 1.2. Councillors will need to be assured that carers, older and/ or vulnerable people will benefit from the funding being awarded. The money must be used to invest in projects that will support adults living within a community area. While not exclusively restricted to older people, the investment should be made in such a way as to make the maximum impact on health and wellbeing within a given community area.
- 1.3. Councillors will need to ensure measures have been taken in relation to safeguarding older and vulnerable people.

2. Environmental & Community Implications

Health and Wellbeing Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

3. Financial Implications

Financial provision had been made to cover this expenditure

3.1. Southern Wiltshire Area Board was allocated £6700

3.2. The Southern Wiltshire Area Board Health and Wellbeing Funding balance for 2016/17 is £6700

3.3. All decisions must fall within the Health and Wellbeing Funding allocated to Southern Wiltshire Area Board.

4.4 If funding is awarded in line with the Health and Wellbeing recommendations outlined in this report

1. Legal Implications

There are no specific legal implications related to this report.

2. Human Resources Implications

There are no specific human resources implications related to this report.

3. Equality and Inclusion Implications

Ensuring that Community Area Boards and Health and Wellbeing Groups fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

4. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Engagement Manager has assessed this application agreed it meets safeguarding requirements.

5. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
1	Age UK	Intergenerational project	£1955
<p>Project description As part of promoting health and wellbeing within the population of Southern Wiltshire through the work of the Area Board it is proposed to create opportunities for older people to associate with young people, while exploring and extending practical, social and digital skills, sometimes referred to as gateway services. Work elsewhere has raised awareness of how the knowledge and skills of the young can contribute to the benefit of others in a local setting. Such sharing opportunities also promote improved social cohesion and build on the learning undertaken within citizenship studies at school by extending the community engagement of the students in their local setting.</p> <p>See attached application and appendices</p>			
<p>Input from CEM: This project meets the criteria and targets something the Area Board has been looking to get off the ground for some time. This pilot project will enable us to develop a toolkit for intergenerational projects, something that other schools, youth clubs etc. can draw upon in the future.</p> <p>Full evaluation of the project will be presented to the Area Board upon completion.</p>			

Application ID	Applicant	Project Proposal	Requested
2	Music for Wellbeing CIC		£1407.01

Project description

The project will pilot 2 short-term projects for people in 2 communities who are living with long-term conditions such as dementia, Parkinson's, post-stroke and frailty, including carers. However, the sessions would also be open to the wider community as the project's aim is to promote community cohesion, reduce isolation as well as encouraging people to move more. The project will work with Downton Good Companions group and Laverstock Memory Group.

The circle dance sessions will provide a safe, accessible space for people to learn and create dance and music together, thus increasing social contact, physical activity, emotional wellbeing and creativity.

Input from CEM: This project meets the criteria and will deliver a programme of activities as a pilot project for the area. Full evaluation of the project will be presented to the Area Board upon completion.

Application ID	Applicant	Project Proposal	Requested
3	Hazel Hill	Conservation for wellbeing	£3000
Project description A series of volunteering events that use hands-on active conservation work to promote health and wellbeing. We will invite older people to a monthly volunteering day doing conservation work in Hazel Hill Wood. It will be promoted to older people at risk of social isolation, depression, declining health; and people with physical or mental health issues. There will be a range of tasks appropriate to the different abilities of participants, with a shared lunch as part of the day. We also offer bespoke days for specific groups, eg: people with Alzheimers. These days are developed in partnership with relevant organisations.			
Input from CEM: This project meets the criteria and will deliver a programme of activities for local people at risk of social isolation, depression, declining health etc. Full evaluation of the project will be presented to the Area Board upon completion.			

Appendix 1: Age UK application

Appendix 2: Age UK supplementary info

Appendix 3: Music for Wellbeing CIC application

Appendix 4: Conservation for Wellbeing

No unpublished documents have been relied upon in the preparation of this report

Report Author Tom Bray, Community Engagement Manager
 Email: tom@wiltshire.gov.uk

Downton Intergenerational Digital Project

Overview – Within contemporary society it is recognised that risks can develop for people if they become socially isolated (1). This can occur in a range of ways and may cause difficulties which reduce the potential for older people to enjoy happy, healthy and connected lives. The issue of poor health is a concern for society due to reduced independence and resilience of individuals often associated with chronic poor health, sometimes both physical and mental health. The main aspects which we aim to address here are reducing physical and social isolation, specifically by improving digital inclusion (2).

As part of promoting health and wellbeing within the population of Southern Wiltshire through the work of the Area Board (3) it is proposed to create opportunities for older people to associate with young people, while exploring and extending practical, social and digital skills, sometimes referred to as gateway services. Work elsewhere has raised awareness of how the knowledge and skills of the young can contribute to the benefit of others in a local setting (4). Such sharing opportunities also promote improved social cohesion and build on the learning undertaken within citizenship studies at school by extending the community engagement of the students in their local setting.

Rationale - Society is very aware that the young are often more adept at gaining new skills than adults as the young tend to learn through instinct, play and curiosity. As we age we can find it less straightforward to tackle new things and learn – but knowledge grows through doing - better than reading about how to do, especially for practical applications. This project seeks to share skills and appreciation between both groups with younger and older members of society. The roles of the participating organisations being to facilitate, create opportunities and enhance the experience of local residents, in particular where natural association might not have occurred otherwise. The added benefits of the intergenerational approach are seen as:

- To encourage younger and older members of society to mix with a shared theme
- Learning new life skills with other people in small groups
- Sharing new interests which can continue beyond the life of the project
- Appreciating the experience and talents of others
- To open subjects for dialogue while each learning something from the other.

Planned skill sharing – 1) Computing – digital skills

Context - For the older population experiences of digital technology can range from very good to often unhelpful or frustrating, but such technology provides a major channel of communication in the 21st century. It might be said that these skills are essential for contemporary living (1,5).

Planned benefits include increased inter-generational interaction, how to access forms and reference websites and stay safe online. This latter aspect is extremely important and additional expertise will be supplied from the Wiltshire Police Cyber crime team, who are the local experts in understanding and minimising risks and keeping us safe online.

This knowledge-sharing will be achieved with a group of students (Year 8, Trafalgar School, Downton) tutoring local seniors in small groups or 1:1 to share knowledge and understanding and help older people to get more out of their technical equipment. Practical coaching will take place within planned sessions and will be supported by members of Wiltshire Online digital champions.

Proposal - It is proposed that facilitated sessions be provided in Downton to enable seniors to learn how to maximise safe use of their own computers and hand held devices, including online shopping and direct communication.

Optimal timing of sessions, the venue and the logistics are being explored and are outlined here:

Venue – Trafalgar School (agreed as the appropriate setting)

Client group – clients/ volunteers recruited through AUK Wiltshire and Wiltshire Online local digital champions

Schedule – 6x weekly sessions at a fixed time, maximum 60 minutes, clients can attend for multiple sessions or just one, could bring own device where feasible,

Logistics – Administration by AgeUK Wiltshire. Trafalgar School students to have appropriate adult present (1 per x?), safeguarding and risk assessments completed pre-meet for all parties, simple refreshments to be provided.

Outcomes – Administration to include feedback forms and other measures of success using Wiltshire Online record process. Post series discussion of lessons learnt, testing how best this information and ‘gateway coaching’ can be conducted, a written summary of the project will be prepared with all parties and for feedback to SWAB.

Additional elements – Safeguarding practice and plans with respect to students and seniors will be scoped, and examined. Appropriate supervision and confidentiality precautions will be taken – the students continue to be under supervision of the school. Consent to share information appropriately and personal and behavioural ‘boundaries’ will be discussed with participants.

Awareness of cyber crime – Wiltshire Police Cyber-crime unit will collaborate with the pilot to use this opportunity of the intergenerational work to ensure that all interested parties will gain up-to-date knowledge of the main digital safety issues across Wiltshire and in online society.

Legacy effect – growing knowledge that can be developed in informal ways to share expertise, organising facilitated sessions and coaching on one topic can be readily translated for other subjects or issues, introducing one age group to another will raise mutual awareness and aid the understanding of each others technical skills and needs, while demonstrating individual talents and enabling sharing of aptitude and enlightening attitudes.

Planned skill sharing – 2) Digital communication – facilitation session

Context –With many families being geographically distant, opportunities for communication across the generations may not be feasible for those whose daily life is within a residential home setting. Learning and documenting a simple routine to enable residents to use modern ways to talk with family would be very beneficial. The assistance of students who are adept with contemporary IT skills can assist in provision of modern communication routes, inspire the mind and keep open options for interaction. Social linkages within the care home setting can also be refreshed, by learning new skills and sharing gateway knowledge while growing an understanding of others.

Proposal - It is proposed that one facilitated pilot session be provided in Ashley Grange Nursing Home to enable students and seniors to learn together how to undertake modern digital communication.

Optimal timing of sessions, the venue and the logistics have been explored and are outlined here:

Venue – Ashley Grange Nursing Home, Downton (as the appropriate setting)

Client group – clients/ residents and student volunteers recruited through the school and the home.

Schedule – One session at a fixed time, maximum 30 minutes talk time per client (tbc), clients to have the opportunity to have a digital conversation with friends or family e.g Skype or similar, according to need and interests.

Logistics – Administration via AgeUK Wiltshire, refreshments via Ashley Grange Nursing Home. Trafalgar School students to have appropriate adult present, safeguarding and risk assessments completed pre-meet for all parties. Transport for students tbc (school minibus or equivalent).

Outcomes – as before - Admin to include feedback forms and other measures of success. Post series discussion of lessons learnt, testing how best this information and ‘gateway coaching’ can be conducted, written summary of project will be prepared by/for all parties and for feedback to SWAB.

Additional elements – as before - Safeguarding practice and plans with respect to students and seniors will be scoped, and examined. Appropriate supervision and confidentiality precautions will be taken – the students continue to be under supervision of the school. Consent to share information appropriately and personal and behavioural ‘boundaries’ will be discussed with participants.

Legacy effect – new knowledge that can be developed in informal ways to share expertise, organising facilitated sessions and coaching on one topic can be readily translated for other subjects or issues, introducing one age group to another will raise mutual awareness and aid the understanding of each others technical skills and needs, while demonstrating individual talents and enabling sharing of aptitude and enlightening attitudes. Taking a fresh approach to this task will pave the way for people to develop practical skills through learning how to do and actually doing, then encouraging the practice that helps to consolidate new routines.

Anticipated Benefits for:

Seniors

Greater interaction, reduce social isolation, widen social age range and topics shared
Not all older people have families nearby, if at all, so conversations with children may be limited
Improved understanding of issues and concerns for others
Improved resilience, feelings of self, improved mood?
With better appreciation, are more likely to voluntarily interact with others of different ages
Widen horizons

Students

Greater interaction, less chance of social isolation, widen social age range and topics shared
Not all children have grandparents or other older family members nearby, if at all, so conversations with seniors may be limited
Improved understanding of issues and concerns for the others
Improved resilience, helping to learn own beliefs and reasoning
With better appreciation, are more likely to voluntarily interact with others of different ages
Widen horizons.

Community

Contribute to ongoing thriving community of Downton village
Improved understanding of issues and concerns for others
Improved resilience as individuals within the community
With better appreciation, people are more likely to voluntarily interact with others of different ages
Widen horizons, inspire continued learning in the older group
Share the learning with other communities which directly relate to Downton, e.g. Redlynch and design a rollout model that could be adopted across the wider Southern Area Board locality and/or the county of Wiltshire.

Participating organisations (main contacts)

AgeUK Wiltshire (Sue Wight : sue.wight@ageukwiltshire.org.uk)

Trafalgar School (headspa@trafalgar.wilts.sch.uk)

Ashley Grange Nursing Home (matron@ashleygrange.co.uk)

Wiltshire Online Digital Champions (Mike Lennard via www.wiltshireonline.org)

Wiltshire Police Cyber Crime team – engagement to share key safety messages within project.

Schedule

Introductory afternoon tea - end May 2017

Then -Six sessions, after school (afternoon) – these will be designed and delivered through collaborative working across engaged organisations. The sessions will be midweek during June and July 2017.

Estimated costs to provide and report on proposed Downton Intergenerational Digital Pilot

Resource/Organisation	Trafalgar School	Ashley Grange	Age UK Wiltshire
Administration			A* £360
Refreshments	B* £300	C* £25	
Transport	£20		£30
Hardware c/o school	2@£300; £600		
Facilitation and review	£150	£50	D* £420
	£1070	£75	£810
Total proposal - pilot			£1955

Notes:-

A* - preparation, coordination, facilitation of 7 sessions, set up monitoring - total 30 hours @£12

B* = B¹ – Introductory, facilitated, consultative afternoon tea session with prospective clients to discuss and agree specific session content to meet client needs

B² - 6 computer club sessions (5 on school premises) – approx. 12 clients per session + students + teacher(s), @, say, £2 per head

C* - Ashley Grange hosting one session of computer usage, specifically on digital communication procedures for residents, to include some staff training

D*- review of outcomes, production of summary report and project resource pack - total 35 hours @£12

Participatory Organisations

Trafalgar School, Downton – Head, IT department lead, students, transport of students to care home (potentially)

Ashleigh Grange Residential Home, Downton – Manager, matron and residents

Age UK Wiltshire – identification and facilitation of clients, provision of volunteers, transport of clients (potentially), outcome review, post scheme report and resource pack
Wiltshire Online – volunteers engaged in IT teaching sessions
Wiltshire Police Cyber Crime team – engagement to share key safety messages within project.

References

1. Online Government Services and the offline older generation – Age UK/Fujitsu report (2011)
2. Healthwatch Area Board Update : Digital inclusion - Healthwatch Wiltshire (Nov 2016)
3. Southern Wiltshire Area Board (SWAB) : Joint Strategic Assessment (WC dataset for JSA review Feb 2017)
4. Wiltshire Online : Key aims include Digital Literacy (WC website accessed Feb 2017)
5. Combating Loneliness : a guide for Local Authorities - Local Authority Association, Commission to End Loneliness & Age UK, (Jan 2016)

See also – Additional publications :

Later Life in Rural England – Age UK (2013)

Map of Loneliness – Age UK (2015)

Promising Approaches : reducing loneliness & isolation in later life – Age UK (Jan 2015)

Testing Promising Approaches to reducing loneliness – Age UK (Nov 2016)

V3 SW/JK 03_2017

Estimated costs to provide and report on proposed Trafalgar School Computer Club

Resource/Organisation	Trafalgar School	Ashley Grange	Age UK Wiltshire
Administration			A* £360
Refreshments	B* £300	C* £25	
Transport	£20		£30
Hardware c/o school	2@£300; £600		
Facilitation and review	£150	£50	D* £420
	£1070	£75	£810
Total proposal - pilot			£1955

Notes:-

A* - preparation, coordination, facilitation of 7 sessions, set up monitoring - total 30 hours @£12

B* = B¹ – Introductory, facilitated, consultative afternoon tea session with prospective clients to discuss and agree specific session content to meet client needs

B² - 6 computer club sessions (5 on school premises) – approx. 12 clients per session + students + teacher(s), @, say, £2 per head

C* - Ashley Grange hosting one session of computer usage, specifically on digital communication procedures for residents, to include some staff training

D*- review of outcomes, production of summary report and project resource pack - total 35 hours @£12

Participatory Organisations

Trafalgar School, Downton – Head, IT department lead, students, transport of students to care home (potentially)

Ashleigh Grange Residential Home, Downton – Manager, matron and residents

Age UK Wiltshire – identification and facilitation of clients, provision of volunteers, transport of clients (potentially), outcome review, post scheme report and resource pack

Wiltshire Online – volunteers engaged in IT teaching sessions

Wiltshire Police Cyber Crime team – engagement to share key safety messages within project.

Health and Wellbeing projects and activities FUNDING APPLICATION

1. Applicant:

Name	Olivia McLennan
Organisation	Music for Wellbeing CIC
Address	5 Shaston Court, Wilton, SP2 0AF
Phone number	01722 741025/07446 902118
Email address	livmclennan@yahoo.com

2. Amount of funding required from the Area Board:

£0 - £1000	
£1001 - £5000	X
Over £5000 (please note – our grants will not normally exceed £5000)	

3. Are you applying on behalf of a Parish Council?

Yes	
No	X

4. If yes, please state why this project cannot be funded from the Parish Precept?

5. Project title?

Full Circle: Inclusive Music, Movement and Circle Dance in Southern Wiltshire communities

6. Project summary: (100 words maximum)

The project will pilot 2 short-term projects for people in 2 communities who are living with long-term conditions such as dementia, Parkinson’s, post-stroke and frailty, including carers. However, the sessions would also be open to the wider community as the project’s aim is to promote community cohesion, reduce isolation as well as encouraging people to move more. The project will work with Downton Good Companions group and Laverstock Memory Group.

The circle dance sessions will provide a safe, accessible space for people to learn and create dance and music together, thus increasing social contact, physical activity, emotional wellbeing and creativity.

7. Which Area Board are you applying to?

Southern Area Board

8. What is the Post Code of the place where your project is taking place?

SP5 3PS and SP1 2SR

9. Please tell us which themes best describe your project:

<input type="checkbox"/> Intergenerational projects Older People Support/Activities Carers Support/Activities Promoting physical and mental wellbeing Combating social isolation Promoting cohesive/resilient communities Arts, crafts and culture <input type="checkbox"/> Safer communities	<input type="checkbox"/> Heritage, history and architecture Inclusion, diversity and community spirit <input type="checkbox"/> Environment, recycling and green initiatives Sport, play and recreation <input type="checkbox"/> Transport <input type="checkbox"/> Technology & Digital literacy <input type="checkbox"/> Other
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If Other (please specify)

10. About your project

Please tell us about your project (a strong application will address all of the following):

How does your project support local needs and priorities?

Full Circle is a project that would use inclusive circle dance (suitable for people with dementia and other neurological conditions, people who are frail and their carers and supporters) and other musical activities to promote creative movement, physical activity, and social interaction. The project would be led and managed by Music for Wellbeing CIC but work in partnership with Downton Good Companions Club and Laverstock Memory Group to set up two pilot projects across Southern Wiltshire. The main target group would be people with dementia and their carers, but the sessions would be open to the wider community and to others with longer-term and/or neurological health conditions. Due to the timings of the sessions, it is expected that the main demographic would be people over 60.

The sessions will be facilitated by Olivia McLennan, who is an experienced community musician and circle dance practitioner and trainer, and take place at Riverbourne Farm and Downton Memorial Hall. The project with Downton Good Companions will take place over 4 monthly sessions at the club and the project with Laverstock Memory Group will take place over 5 weekly sessions at Riverbourne Farm.

A Bupa report (Keep Dancing, 2011) highlighted the fact that older people do not get enough exercise: only 20% of men and 17% of women aged 65-74 reach recommended activity levels per week and for over 75s, only 9% of men and 6% of women reach the recommended weekly activity levels. The report highlights that regular exercise and physical activity by older people

reduces the occurrence of a number of chronic conditions including cardiovascular disease, diabetes, cancer, hypertension, obesity, depression and osteoporosis. Indeed in Wiltshire itself, only 25% of all adults reach 3x 30 minutes of physical activity a week, with Southern Wiltshire slightly over the county average with 27% of people achieving it. The project will support older people to enhance their weekly physical activity, and encourage them to continue it beyond the project by signposting to other opportunities or extending the project with the securing of additional funds.

With dementia being a priority for the Southern Wiltshire board, and communities being encouraged to set up their own projects for people with dementia, Full Circle would support this initiative and promote dementia awareness as well as creative physical activity. There are limited musical opportunities for people with dementia around Salisbury, with Singing for the Brain available, but inclusive, combined music and dance participatory sessions for older people (and people with long-term neurological and physical conditions) is not readily available in these localities.

As mentioned previously, the project will also welcome carers, as circle dance and the other musical activities are suitable for all ages and abilities, and completely inclusive. We know that only 30.9% of carers in Wiltshire have as much social contact as they would like, so this project is also a way of addressing this issue in a non-threatening, supportive way. Indeed, although 78.3% of people in the Southern Wiltshire area report as having as much social contact as they would like, it is still lower than the county average, and the map of loneliness cited in the 2016 JSA for older people suggests people in the Downton area are at higher risk of loneliness. With 40% of the population in Downton over 60 (Downton Neighbourhood Plan 2016-2026), the Full Circle project could help to address social isolation of that age group.

The Start Active, Stay Active report (2011) stated that 'local communities can have a strong influence on people's behaviour...[and] investments in community-level programmes...can help to influence social norms around health and activity.' If the local community are aware of Full Circle and the benefits that dance and music can bring to people, there is a chance that this could have an influence on the wider community as well as the target demographic.

How many older people/carers do you expect to benefit from your project?

I am expecting to be able to work regularly with 20-30 people in Downton at the Good Companions Club and 5-10 people with dementia plus 5 – 10 carers in Laverstock.

How will you encourage volunteering and community involvement?

There are a small number of volunteers who supported the last project who were connected to people attending the dancing, so I would encourage them to be part of these two projects to support the smooth running of the sessions. In addition, I have already been contacted by someone who is keen to volunteer with future projects who is an experienced circle dancer and I would look to explore whether they would be suitable for volunteering on the projects.

I would also write for local newsletters and websites promoting community involvement and display posters and leaflets locally.

How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

There will be no charge for people to attend (however donations could be taken if people feel able to contribute) so there will be no financial expectation on people who would like to attend the project. The venues that are being used for the projects already work with disabled people and are fully accessible. I will promote the projects as widely as I can within the areas they are taking place, and work with local clubs, societies and businesses in the villages to raise awareness.

There is parking at the venues and there are buses that travel to the venues, so people are able to access them by public transport as well as private cars.

In terms of the project content, every dance, music and movement activity is adapted for both standing and seated use and the facilitator is experienced and skilled in delivering accessible and inclusive projects.

How will you work with other community partners?

I have already made connections with the two organisations that are supporting the projects and will be fostering closer links with them over the coming months. I will also explore further networking with other community organisations in the local areas (such as churches, venues, and other relevant organisations for older people and people with dementia and other neurological conditions).

11. Safeguarding

Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Who in your organisation is ultimately responsible for safeguarding?

Music for Wellbeing has Safeguarding Adults at Risk and Health and Safety policies and the project will fully comply with them. We will also work with the other project partners to create a shared understanding of responsibility with regards to participant and volunteer safety. The activities and venues will be risk-assessed at the beginning of the projects and reviewed before each session thus enabling a safe environment for them to take place in.

Any person who is volunteering on the project will receive verbal and written guidance on safeguarding responsibilities and procedures before the project, plus given ongoing support during the project.

The facilitator has a recent enhanced DBS check. Chris Cook is the person ultimately responsible for safeguarding at Music for Wellbeing.

12. Monitoring your project.

How will you know if your project has been successful? *required field

The project will collect feedback from participants in the form of questionnaires at the end of the project and opportunities for regular verbal and other creative feedback (such as writing postcards, creative feedback circle and physical gesture) to measure three anticipated outcomes:

- Participants will experience a greater social connectedness with others in their community through taking part in regular structured sessions.
- Participants will increase their regular physical activity as a result of attending the project
- Participants will experience greater enjoyment of physical activity as a result of attending the project

13. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This is intended to be a pilot project to test 2 different models, so we do not know at this stage whether there will be a need for further funding.

14. If this application forms part of a larger project (eg a community navigation project), please state what this project is and approximately how much the overall project will cost

N/A

15. Finance:

15a. Your Organisation's Finance: We do not have any records presently as we are a new CIC and it is our first year of operation.

Your latest accounts:

Month Year

Total Income:

£ 0

Total Expenditure:

£

Surplus/Deficit for the year:

£ N/A

Free reserves currently held:

(money not committed to other projects/operating costs)

£ 0

Why can't you fund this project from your reserves:

We are new Community Interest Company and it is our first year

15b. Project Finance:

Total Project cost £1507.01

Total required from Area Board £1407.01

Expenditure £1407.01 Income £ Tick if income confirmed

NB. If your organisation reclaims

VAT you should exclude VAT (Planned Income [help](#))

from the expenditure (Planned project costs [help](#))

Facilitator Fees	675	In kind support	100
		(eg participant	

		recruitment, refreshments, venue)		
Travel	62.01	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Venue hire (Riverbourne Farm)	100	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Promotional materials	20	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Refreshments	10	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Planning & Management	200	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Evaluation/Report	200	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Management fee	140	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Total	1407.01	Total	100	

16. Have you or do you intend to apply for a grant for this project from another area board within this financial year? *required field

- Yes
- No

17. Please list which area boards you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) *required field, if Yes to Q11.

Unknown at this stage, but if the projects are successful, I would look to apply to other area boards to roll out more projects across Wiltshire. However, this wouldn't be until the 2017/18 financial year.

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Quotes:

I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

I will make available on request the organisation's **latest accounts**

Constitution:

I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

I will make available on request evidence of ownership of buildings/land

I will make available on request the relevant planning permission for the project.

I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

I confirm that the information on this form is correct, any award received will be spent on the activities specified.

Health and Wellbeing projects and activities FUNDING APPLICATION

1. Applicant:

Name	Caroline Hukins
Organisation	Hazel Hill Trust
Address	Martin & Co, 2 Victoria Grove, Bridport, DT6 3AA
Phone number	07970529207
Email address	carolinehukins@gmail.com

2. Amount of funding required from the Area Board:

£0 - £1000	
£1001 - £5000	£3000
Over £5000 (please note – our grants will not normally exceed £5000)	

3. Are you applying on behalf of a Parish Council?

Yes	
No	No

4. If yes, please state why this project cannot be funded from the Parish Precept?

5. Project title?

Conservation for Wellbeing

6. Project summary: (100 words maximum)

A series of volunteering events that use hands-on active conservation work to promote health and wellbeing. We will invite older people to a monthly volunteering day doing conservation work in Hazel Hill Wood. It will be promoted to older people at risk of social isolation, depression, declining health; and people with physical or mental health issues. There will be a range of tasks appropriate to the different abilities of participants, with a shared lunch as part of the day.

We also offer bespoke days for specific groups, eg: people with Alzheimers. These days are developed in partnership with relevant organisations.

7. Which Area Board are you applying to?

8. What is the Post Code of the place where your project is taking place?

9. Please tell us which themes best describe your project:

<input type="checkbox"/> Intergenerational projects	<input type="checkbox"/> Heritage, history and architecture
<input checked="" type="checkbox"/> Older People Support/Activities	<input type="checkbox"/> Inclusion, diversity and community spirit
<input checked="" type="checkbox"/> Carers Support/Activities	<input checked="" type="checkbox"/> Environment, recycling and green initiatives
<input checked="" type="checkbox"/> Promoting physical and mental wellbeing	<input type="checkbox"/> Sport, play and recreation
<input checked="" type="checkbox"/> Combating social isolation	<input type="checkbox"/> Transport
<input type="checkbox"/> Promoting cohesive/resilient communities	<input type="checkbox"/> Technology & Digital literacy
<input type="checkbox"/> Arts, crafts and culture	<input type="checkbox"/> Other
<input type="checkbox"/> Safer communities	

If Other (please specify)

10. About your project

Please tell us about your project (a strong application will address all of the following):

How does your project support local needs and priorities?

As people live longer, it places a growing burden on services to provide for people living longer with declining physical and mental health, and addressing social isolation and a lack of local support, as families are typically more dispersed and many people live alone after a partner is deceased. Older people are often isolated, find travelling difficult, may go for several days without seeing other people, may struggle to find reasons or opportunity to stay physically and mentally active, which would improve their state of mind and physical health if they could do it. Our intervention will give an opportunity suitable for all abilities to get outside, doing a physical activity with purpose and pleasure in it, which can be accessed on a regular basis, thus creating continuity, a rhythm of activity, and giving something to look forward to. This would seem to speak directly to the needs of older people as discussed at the Area Board on 16 Feb 2017.

How many older people/carers to do you expect to benefit from your project?

200. We anticipate that the monthly conservation day will appeal to around 50-100 older citizens, though not all of those will attend each time.

In addition, a bespoke day developed for a group with shared need (such as a day for Alzheimer's patients plus their carers), developed in conjunction with a local organisation, would typically attract 20 participants. We plan to run at least 5 such days in partnership with groups working with the older community, with a reach of approx. 100 people.

How will you encourage volunteering and community involvement?

Through networking with other community organisations, PR and publicity in local press, radio etc, flyers distributed around libraries, doctors surgeries, community groups, through word of mouth, through our own website and social media.

We have relationships with local health and social care organisations who will help to raise awareness of the opportunity being offered at Hazel Hill Wood.

We know from experience that once people come to the wood, they are very likely to come again, and to develop an ongoing relationship with us. So the challenge is to ensure our target audience hear about us, and are encouraged/supported to come that first time.

We will provide transport where it is needed, we will encourage/incentivise 'bringing a friend', and we will ensure that those people who run groups aimed at our target audience are aware of the Conservation for Wellbeing programme.

How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

The project is aimed exactly at people with these issues. We are raising funds in order to pay for transport to the wood, for those who cannot get there any other way.

We have experienced leaders who are well-used to offering a range of activities that are suitable for people with differing physical abilities and different levels of experience and understanding when it comes to conservation tasks. There will always be something that is appropriate to each individual.

We will promote the programme through local press, and also through alerting doctors surgeries, social workers, community groups that work with the elderly and those in poor health, in order to reach the target audience. We will make sure that flyers and other promotion are carefully developed and targeted with access in mind.

We have different areas of the wood that are more or less accessible, and so depending on the individuals involved, we would plan work or mealtimes in the areas that are easiest to reach.

How will you work with other community partners?

We already have relationships with a number of community groups who work with these audiences, and a number of people have been to the wood who fit the target demographic. We will begin with these, so that people hear of our programme through word of mouth and trusted sources. We will also seek their advice as to where we can most usefully network, give talks, place flyers, send our promotional materials. We hope the Council might also provide introductions to community groups for older people that they may be aware of.

11. Safeguarding

Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Who in your organisation is ultimately responsible for safeguarding?

We have a safeguarding policy, which is in process of being revised and updated (to be supplied in the next month). Staff and volunteers are all briefed on the policies, and we have 2 safeguarding leads within the staff team, who are learning / training with other staff members. Kate and Jenny are the staff leads; Marcos Frangos is ultimately responsible (General Manager and executive trustee).

12. Monitoring your project.

How will you know if your project has been successful? *required field

- We give an evaluation form at the end of each session
- We keep a record of numbers taking part in each day.
- Our own staff feedback to us with information such as whether conservation tasks have been appropriate to the abilities of participants, whether conservation objectives have been met
- We are developing a mechanism to monitor state of mind/wellbeing at the beginning of a day, and again at the end, to monitor the impact of spending time at the wood.

13. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We are in process of applying to trusts and foundations for funding. The trustees are very committed to this work and will ensure it continues to be supported.

The costs will reduce after year one, as the programme will achieve some momentum of its own, and more people are likely to join us through word of mouth, rather than the more costly tools of cold-promotion. The costs of supplying tools will decrease after the first year, as once bought, tools can be re-used.

14. If this application forms part of a larger project (eg a community navigation project), please state what this project is and approximately how much the overall project will cost

This is a discrete project in its own right. We evaluate all our work, and if the demand is there, there is scope to expand and offer more events to this audience. For example, we would like to develop some inter-generational events in the wood. However that is a little further down the line.

15. Finance:

15a. Your Organisation's Finance:

Your latest accounts:

Month Year

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

Our level of free reserves is prudent for a charity at an early stage of development, as we are, and we are conscious that we could very easily spend them on a lot of projects that we would like to undertake, in a very short space of time! We feel it is wiser to progress with projects that attract external funding, and to delay or shelve those that don't, and to maintain this modest level of reserves for unforeseen issues. Securing external funding is prudent both in that it enables us to offer programmes on an affordable basis for the charity, but also because it affirms that we are meeting a need that is recognised by others.

We are a small community group and do not have annual accounts or it is our first year:

15b. Project Finance:

Total Project cost £

Total required from Area Board £

Expenditure £ Income £ Tick if income confirmed

NB. If your organisation reclaims VAT you should exclude VAT from the expenditure (Planned project costs [help](#)) (Planned Income [help](#))

sessional staff (30 da	6400	Wiltshire Council	3000	<input type="checkbox"/>
materials (conservati	500	D'Oyly Carte Trust	5000	<input type="checkbox"/>
travel expenses (staf	200	Gordon Fraser Charit	2000	<input type="checkbox"/>
transport (bringing pe	500			<input type="checkbox"/>
social media/PR	500			<input type="checkbox"/>
planning and set up c	720			<input type="checkbox"/>
contribution to manag	940			<input type="checkbox"/>
print costs (flyers)	500			<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
Total	10360	Total	10,000	

(the planned income is not yet

confirmed and may not materialise in full; but we continue to fundraise to meet all the costs of the programme. In the event that we raise less than the full cost, we would deliver a slimmed down version of the programme outlined.)

16. Have you or do you intend to apply for a grant for this project from another area board within this financial year? *required field

- Yes
- No

17. Please list which area boards you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) *required field, if Yes to Q11.

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Quotes:

- I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

- For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

- I will make available on request the organisation's **latest accounts**

Constitution:

- I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

- I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

- I will make available on request evidence of ownership of buildings/land
- I will make available on request the relevant planning permission for the project.
- I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

- I confirm that the information on this form is correct, any award received will be spent on the activities specified.

Report to	Southern Wiltshire
Date of Meeting	23/03/2017
Title of Report	Community Youth Grants

1. Purpose of the report:

To ask Councillors to consider the following applications seeking funding from the Southern Wiltshire Area Board.

Application	Grant Amount	Grant id (link to application)
Applicant: Winterslow Scout Group Project Title: Winterslow Scout Group Equipment Storage Project	£1000.00	436
Applicant: Landford Badminton Project Title: New Landford Badminton Club	£300.00	434
Total grant amount requested at this meeting	£1300.00	
Total available to spend at this meeting	£1366.90	

2. Main Considerations

Councillors will need to be satisfied that grants awarded in the 2016/17 year are made to projects that can realistically proceed within a year of the award being made.

Community Youth Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

Community Youth Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

3. The applications

Applicant: Winterslow Scout Group Project Title: Winterslow Scout Group Equipment Storage Project	Amount Requested from Area Board: £1000.00
Link to application: 436	
This application meets grant criteria 2016/17.	
Project Summary: Winterslow Scout Group is a popular vibrant group with 60 attendees plus Leaders helpers at Beaver Cub Scout Explorer levels. Children Young People aged from 6-24 take part in the full range of	

Scouting activities and as well as learning useful skills they have fun extend their friendship circles raise funds for local good causes hold support community events - they contribute to village life. All levels meet weekly at the Methodist Church Hall use the Hall for equipment storage. However the Hall is used by other Community Groups as well as the Church space is limited. An area immediately adjacent to the Hall has been identified as a space to position a suitable storage shed which would solve the current storage problems additionally importantly allow the Young People to be more independent in accessing responsible for equipment. A funding contribution towards the purchase siting of the shed is requested.

Input from CEM:

This project meets the criteria. It provides support to a very well used community youth asset.

Applicant: Landford Badminton	Amount Requested from Area Board: £300.00
Project Title: New Landford Badminton Club	

Link to application: [434](#)

This application meets grant criteria 2016/17.

Project Summary: Regular coaches sessions for young people and novices to take place at Landford Village Hall. Setting up a Club affiliated to Badminton England and using a BE model constitution which provides for equal opportunities safeguarding young people and public liability insurance.

Input from CEM: This project meets the criteria. Following a successful open day for young people part funded by the Area Board it has culminated in the proposed setting up of a new youth badminton club in Landford.

Report Author:

Tom Bray, Community Engagement Manager, Southern Wiltshire Area Board
01722 434252